

WIRE

Keeping Oxfordshire connected



December 2019

Please note: Wire is an interactive document, built so readers can easily view items with a click. All the items available below [underlined and in blue](#) are hyperlinks and should work with a single click.

Please email scwcsu.dtscommunications@nhs.net if there are issues with broken links or they are linking to incorrect information.

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Information Governance



Online patient access guidance

Guidance to help practices meet the commitment to offer new patients full online access to prospective information has been released. It includes instructions on enabling records access and redacting sensitive information for each clinical system. Full access is subject to system functionality and the record should not be shared if there are any safeguarding/safety concerns.

More information is available on the [NHS England](#) website

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Data Security & Protection Toolkit 2019-20



We are finalising guidance to help you complete your DSPT submission. This will include evidence from your IT supplier at the start of January. If you have any questions about your Toolkit, in the meantime, please contact Lindsay Blamires on the details below.

The DSPT deadline is **31 March 2020**

You can access the DSPT at: <https://www.dsptoolkit.nhs.uk/>

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National data opt-out compliance



All NHS organisations, including GP practices, need to be compliant with the national data opt-out programme by March 2020. The linked compliance check list can be used to assess your practice's preparedness and help you evidence requirement 1.4.4 in your Data Security & Protection Toolkit submission.

Link: [Opt-out compliance check list](#)

If you would like further clarification on national data opt out compliance or your DSPT submission an update can be provided at your practice managers meeting. Please contact me via the details below to request this.

Lindsay Blamires – Information Governance Manager




SCW

✉ Lindsay.blamires@nhs.net

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Digital primary care transformation programme

Key

 action is needed	 For information	 Things you can start to do/need to be aware of
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Online consultations - are you ready?



All patients have the right to online and video consultation by April 2021: online consultations by **April 2020** and consultations via video by **April 2021**.

Oxfordshire CCG has procured **eConsult** which is an online triage system that enables patients to submit requests for support via online forms. **The set up process for eConsult takes 30 days so please do not leave it to the last minute if this is the solution for you.** The funding received from NHSE was for two years from January 2019 (**Please note.** Funding from year three has not yet been clarified; practices may need to take on continued costs after this time).

How to find out more about eConsult

1. For more information please email our eConsult contact, **Rosa Allodi**, on rosa.allodi@webgp.com
2. **YouTube.** There is also a short video as an overview which you can access by clicking on the image to the right.
3. **Demo site.** You can access a demonstration site at <https://demo.webgp.com/>. The site is interactive and provides a demonstration of how the system works.



Click the image above to launch a [video](#)



Some practices in Oxfordshire are using different systems. **Please note;** other companies must be compliant and have full DPS approval. However, OCCG will not make any financial contribution towards these so this is at the cost to the practice.



A [national online implementation toolkit](#) is available. It is an interactive document which provides a range of ideas and options for different professionals, including clinicians, at different points in their implementation journey. A shorter document, an [evaluation form](#), is also available as a downloadable template. This is for use by GP practices to support them in measuring the impact of online consultations as a whole, from clinician and patient perspectives (For information about companies currently on the DPS framework see from page 113 of the toolkit).



As advised above, if your practice opts for eConsult (the solution that the OCCG is funding) the set up process can take up to the 30 days; so please do not wait until the last minute to take action.

For more information contact:

Niki Roberts – Primary Care Project Manager
OCCG



NHS App

Practices are reminded to please keep promoting the NHS App if they have the ability to do so – via waiting room display boards, referencing on websites, etc.

Links to resources are XXXX

Please note: practices using FrontDesk and Vision will not be able to make use of the NHS App; these are known issues and NHSx is working to identify solutions or workarounds to make the app function.

Why use the app?

Some practices are querying the difference between the NHS app and what is currently already in place (eg Patient Access). Although this initial release of the app does contain similar functionality to Patient Access, key differences do exist:

- The NHS app functionality will grow in time as other applications are being developed that will integrate with it - for example eConsult.
- The NHS app enables patients to set their organ donor preferences.
- The NHS app enables patients to set their preference on how their data is used.

There is plenty of guidance available to practices – for staff and patients – which you can access via the [NHS Digital website](#)



Attend an NHS App webinar. The NHS App implementation team has launched a series of 1-hour- NHS App webinars for GP practice staff. The title is ***Getting the most from the NHS App*** and there are three available dates. To book a place, please click the ***Register here*** hyperlink and follow the instructions:

Date	Time	Registration link
Thursday 12 December	12 noon	Register here
Thursday 19 December	1pm	Register here
Friday 10 January	2pm	Register here

For more information, contact:

Todd Davidson – Senior Project/Change Manager
SCW

☎ 07557 456 793

✉ todddavidson@nhs.net

Docman 10



Speedtest

You will remember last month that we requested network speed information so

many thanks to those who have responded.

For those yet to submit please:

1. Go to <https://www.speedtest.net/>
2. Click on 'GO' and wait patiently while your upload speed is measured.
3. Then screenshot your average upload speed for each branch site and send this to tom.baker4@nhs.net.

So far the results are positive and indicate that the network will be able to support the migration to Docman 10.

We have identified two practices which have agreed to the migration to Docman 10. This is planned to take place between now and the end of January. Once successfully complete we will begin further roll outs. If you are interested in being an early adopter please email tom.baker4@nhs.net.

For more information about Docman 10 go to <http://help.docman.com/>

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GPIT infrastructure



PC refresh and Windows 10 replacement programme

The GPIT PC and Windows 10 replacement programme is moving 'full steam ahead' and has been deployed at 23 practices. As a reminder, this replacement programme will only cover PCs (desktop) - **not** laptops or any third-party devices.

Practices are also encouraged to prepare for a smooth transition to the new PCs: i.e. receipt/storage of the new PCs, arranging staff time for upgrades and contacting the third-party suppliers (check-in screens, etc.) to confirm software/devices' compatibility with Windows 10.

Practices can expect to be contacted by Healthcare Computing or ABS to discuss scheduling the work if they have not already been approached.

Floyd Felix – Project Manager

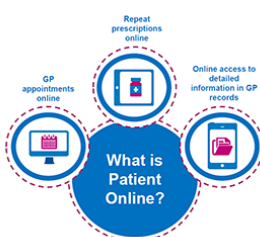
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National programme utilisation (Patient Online and Electronic Prescribing)



Monthly utilisation dashboard

To view the monthly utilisation dashboard, which shows the trend lines for the national programmes including Electronic Prescribing (all scripts, repeat prescriptions and electronic repeat dispensing) and Patient Online, please download the utilisation dashboard via the following link: [Utilisation Dashboard](#)

Electronic Prescription Service (EPS)

Phase 4



EPS Phase 4 functionality is currently being tested in all clinical systems. When available, the update will occur automatically and there is nothing for practices to do beyond informing prescribing staff about this change; it will simply happen. As a reminder, Phase 4 will default all 'non-nominated' prescriptions to be **signed** electronically. The patient will get a paper token to take to the pharmacy of their choice, which will request the prescription from the spine by scanning the token barcode. More information about deployment dates will be provided as soon as they are confirmed.

Snapshot reports are available via the links below



Practices continue to perform very well using the EPS system – which is great news for patients in Oxfordshire. The links below show the utilisation for practices live with EPS on a page.

All Scripts	% of prescriptions issued by Oxon practices where EPS was used: 73% (national average is currently 71%)	[link]
Repeat Prescriptions	% of Oxon practices scoring over 80%: 86%	[link]
Electronic Repeat Dispensing	% of prescriptions issued by Oxon dispensing practices via%: 15.4% (national average: 14.7%)	[link]

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GP referral pro formas



News and release notification December 2019

Keeping system pro formas up to date

Zip folders containing full sets of referral pro formas can be found on the [Referral Pro formas](#) page of the OCCG website.

The zip folder EMIS-Pro-formas, with a date stamp in the format YYYYMMDD, contains all of the EMIS referral pro formas currently in use. It can be saved, and imported in one step from within EMIS Web.

Also found on the Referral pro formas page, the documents 'How to Cleanse your EMIS pro forma library' and 'Working with GP pro formas' give instructions on how to import the *single* zip folder and remove all old

templates which have been replaced.

GPs and other staff should be discouraged from using their own local copies of pro formas as they can miss out on important changes, which may put the patient at risk.

Release of Vision pro formas is not always concurrent with the EMIS forms as they require further processing. The zip folder INPS-Pro-formas, with a date stamp in the format YYYYMMDD, contains all of the InPS Vision pro formas currently in use. Some of these pro formas have been upgraded to include SmartTags, which reduces the need to enter data by hand. They can be identified by a suffix of 's'.

December 2019 pro forma updates

Pro forma name	Version	New, or reason for update
2WW Suspected Colorectal Cancer	v19	<ul style="list-style-type: none">Bowel prep table modified to enable GPs to record concerns about fitness for bowel prep other than those listed
Dementia Advisor Service Proforma	v4	<ul style="list-style-type: none">Additions to referral reasons and diagnoses to match service's own criteria
Endoscopy - Lower GI (Not 2ww) Referral Form	v11	<ul style="list-style-type: none">Bowel prep table modified to enable GPs to record concerns about fitness for bowel prep other than those listed
Integrated Respiratory Team Referral Form	v4	<ul style="list-style-type: none">Clarified wording showing to which practices the service is available
MSK - Assessment Triage and Treatment Service (MATT)	v18	<ul style="list-style-type: none">Modified to enable referrals to Obstetric Physiotherapy and collect associated data

Please email us at occg.gpproformas@nhs.net you have any queries or comments about the referral pro formas.

Jane Thurlow - Project Support Officer, Digital Transformation Team
SCW

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GP IT Training



Document workflow optimisation

The SCW IT Training Team are pleased to announce further **FREE*** document workflow optimisation training as part of the **SCW IT Training Programme 2019/20**.

The aim of the training is to give practice staff the confidence and skills to efficiently manage incoming correspondence by optimising the use of the clinical systems.

This training is provided in two separate sessions as follows:

Session One	
Length	1-2 hours
Format	Presentation to aid discussion on current document workflow process and

	suggested streamlining including protocol approved by OCCG
Staff	This session is aimed at the practice manager, data quality lead GP and any staff who will be undertaking the coding
Outcome	The practice creates a protocol for admin staff to code and workflow documents

Session 2 (if required)	
Length	To be agreed with trainer
Format	<p>Provided in two parts</p> <p>Part 1: Docman - configuration of Intellisense templates, Quick Steps and Actions Aimed at the IT manager and/or senior administrator (or whoever is responsible for configuration)</p> <p>Part 2: EMIS - configuration of Consultation Quick Picks, use of Clinical Templates, and adding Medication issued by Hospitals Aimed at those undertaking the coding</p>
Further options	<p>Individual staff can book on to our Introduction to Clinical Coding Classroom Training course if they feel they need further training</p> <p>This can also be provided onsite if there is a larger staff group need</p> <p>Daily phone support is available for all practice staff 9am-5pm Tel: 0300 123 5678</p>

Please note: This training is being repeated following delivery earlier this year and may not be required for practices which took part in the first round.

However, we are happy to book refresher or related training on this topic area if required.

This training will be held onsite at your practice at a mutually convenient date and time.

If you would like to arrange training, please contact the IT Training Admin Office and include the following information:

- Practice name
- Names and/or numbers of staff who wish to attend
- Any dates and/or days that would be convenient

Contact details are as follows:

training.scwcsu@nhs.net // 0300 123 5678

* This training is funded by your CCG and is free for practices.

SCW IT Training Team



0300 123 5678



training.scwcsu@nhs.net

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Wire is produced by the Digital Transformation Service team at South, Central and West CSU

To give us your feedback, please email scwcsu.dtscommunications@nhs.net

Get the NHS App



Contact details for your support organisation are as follows:



☎ 01869 811234



☎ 01425 200868

support@abscomputerservices.co.uk

support@healthcarecomputing.co.uk

Want to see past issues?

You can find all back copies in Wire Archive at the following link:

<http://www.oxfordshireccg.nhs.uk/professional-resources/the-wire-news.htm>

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