EMIS Searching and Reporting

Basic Searches and Reports
Course Length: 3 hours

- Introduction to Population Reporting
- Build and organise an appropriate folder structure
- Locate existing practice, EMIS and CCG Enterprise (if applicable) searches
- Create and edit a search to a given specification using rules, features and criteria
- Create a search using multiple rules and changing rule outcomes
- Create a search based on existing search results
- Perform Batch Add, Mail Merge and Print actions to search results
- Use pre-defined reports to display search results

Intermediate Searches and Reports
Course Length: 3 hours

- Import and Export searches and reports
- Apply pre-defined EMIS library rules to a practice built search
- Finding a recent instance of latest value and code
- Construct a search containing advanced feature tools such as Linked Features and the Count function
- Changing search outcomes (must/and/either/or)
- Set Relative Run dates
- Scheduling reports
- Customising reports
- Export results as a CSV file
- Building reports e.g. Aggregate reports