

SCHEDULE 2 – THE SERVICES

A. Service Specifications

Service Title	COVID Capacity Expansion Fund – 2020/21
Commissioner Lead	Deputy Director. Head of Primary Care Oxfordshire CCG
Period	December 2020 – 31st March 2021
Last Review Date	n/a
Due for Review :	February 2021

1. Background

1.1 Purpose of Service

The national General Practice Covid Capacity Expansion Fund of £150 million has been allocated through ICS's to CCGs for the purpose of supporting the expansion of general practice capacity until the end of March 2021.

The BOB ICS share of the fund is £4,429,000. The CCG fair share is:

Oxfordshire	Buckinghamshire	Berkshire West
£1,793,438	£1,366,188	£1,269,375

Guidance for the Covid Capacity Expansion Fund¹ stipulates that accessing the fund will be conditional on practices and PCNs continuing to complete national appointment and workforce data in line with existing contractual requirements. Practices are asked to confirm this using by completing the 'Mandated requirements to access fund' section of Annex A. In addition, where an individual practice is not yet accurately recording activity that is broadly back to its own pre-COVID levels, it is expected to do so as part of accessing the fund.

Subject to these requirements, the funding is in place to support 7 priority areas:

1. Increasing GP numbers and capacity
2. Supporting the establishment of COVID oximetry@home model. Different models across BOB may be established to support this priority area, therefore, not all Practices will be required to support this work through delivery of this enhanced service. Individual CCGs will confirm local arrangements as set out in Section 3 of this specification.
3. First steps in identifying and supporting patients with Long COVID. Different models across BOB may be established to support this priority area. Individual CCGs will confirm local arrangements (see Section 3).
4. Continuing to support clinically extremely vulnerable patients and maintain the shielding list

¹https://www.england.nhs.uk/coronavirus/wp-content/uploads/sites/52/2020/03/C0828_GP-funding-letter-second-wave_9novreb.pdf

5. Continuing to make inroads into the backlog of appointments including for chronic disease management and routine vaccinations and immunisations
6. On inequalities, making significant progress on learning disability health checks, with an expectation that all CCGs will without exception reach the target of 67% by March 2021, and actions to improve ethnicity data recording in GP records
7. Offering backfill for staff absences, where this is agreed by the CCG, required to meet demand, and the individual is not able to work remotely. Different arrangements across BOB may be established to support backfill. Individual CCGs will confirm local arrangements as detailed in Section 3.

2. Outcomes

2.1 NHS Outcomes Framework Domains & Indicators

Domain 1	Preventing people from dying prematurely	✓
Domain 2	Enhancing quality of life for people with long-term conditions	✓
Domain 3	Helping people to recover from episodes of ill-health or following injury	✓
Domain 4	Ensuring people have a positive experience of care	✓
Domain 5	Treating and caring for people in a safe environment and protecting them from avoidable harm	

2.2 Local defined outcomes

The expected outcomes include:

- Improving resilience in delivery of primary medical services
- Individuals diagnosed with COVID-19 who are aged 65 or over or are extremely vulnerable to COVID are issued with oximeters and monitored from home
- Patients with Long COVID are supported
- The needs of clinically extremely vulnerable patients are addressed and shielding lists are maintained
- Continue to tackle any backlog of appointments and work to restore the level of appointments to pre-COVID levels
- Patients with chronic diseases are appropriately managed resulting in reduction of non-elective hospital admissions
- Improvements are seen in routine vaccinations and immunisations rates such as childhood immunisations.
- The 67% target for learning disability health checks is met
- An increase in ethnicity data recording in GP records is seen

3. Details of service

3.1 Aims and objectives of service

3.1.1 Increase GP numbers and capacity

Practices will use the funding to increase GP numbers/capacity for the remaining period of 2020/21. Practices will be asked how the funding has been used to increase

GP numbers / capacity through monitoring arrangements (see 5 and Annex A).

3.1.2 Delivery of COVID oximetry@home model

Practices will support the establishment of a simple COVID oximetry@home model in line with the national SOP <https://www.england.nhs.uk/coronavirus/publication/novel-coronavirus-covid-19-standard-operating-procedure-covid-oximetry-home/>. In Oxfordshire the COVID expansion fund will support practices to enroll patients onto the service and utilise any digital platform that is provided. A separate LCS will be in place to cover the monitor requirements of the COVID oximetry @ home SOP.

3.1.3 Supporting patients with Long COVID

Practices will refer patients with Long COVID to appropriate services and report on the numbers of patients referred through the monitoring arrangements (see 5 and Annex A) if required.

3.1.4 Continuing support to clinically extremely vulnerable patients / maintaining of shielding list

Practices will use the funding to continue to support clinically vulnerable patients and maintain shielding lists. Practices will be required through monitoring arrangements to detail how this funding has been used to do this (see 5 and Annex A).

3.1.5 Continuing to make inroads into the backlog of appointments including for chronic disease management and routine vaccinations and immunisations

Practices will use the funding to reduce any backlog in appointments, including those for chronic disease management and routine vaccinations and immunisations. Practices will be required to detail how this funding has been used to support chronic disease management and increase routine vaccinations and immunisations uptake rates (see 5 and Annex A), with an increase in immunisation rates anticipated.

3.1.6 Making significant progress on learning disability health checks, with an expectation that all CCGs will without exception reach the target of 67% by March 2021 and that improvements have been made in ethnicity data recording in GP records

Practice will use the funding to support the CCG to achieve 67% in the delivery of learning disability health checks and also to increase ethnicity data recording. The percentage of learning disability health checks completed and increase in ethnicity data will be detailed in the monitoring return (see 5 and Annex A).

3.1.7 Backfill for staff absences required to meet demand where an individual is not able to work remotely.

Practices should follow the established application route for accessing Covid support funding and agree with the CCG whether this or the Covid Capacity Expansion Fund is most appropriate for supporting backfill. In Oxfordshire, the CCG shall retain £100k of the COVID19 capacity expansion fund to fund backfill for absences due to COVID19 in line with the CCGs current processes. If this fund is not required it will be distributed to practices at year end based on a weighted capitation formula.

4. Applicable Service Standards

4.1 Applicable Service Standards

Service standards are as set out in the Practice's GP contract and as detailed in NHSE letter https://www.england.nhs.uk/coronavirus/wp-content/uploads/sites/52/2020/03/C0828_GP-funding-letter-second-wave_9novreb.pdf

5. Quality and Monitoring Requirements

Annex A sets out the monitoring requirements for the service.

All practices will be automatically enrolled into the delivery of this LCS. However practices may opt out in writing to the CCG.

Funding to deliver the terms of the service will be made in two stages (see section 7).

The Practice will be required to complete Annex A again at the end of March 2021 detailing final achievements.

7. Tariff

Practice payments will be made on a weighted capitation basis as at 1 April 2020. Payments will be made in two stages.

The first payment will be made in December 2020 following Practice confirmation that it meets the mandated requirements.

Second payment will be made in January 2021.

The CCG reserves the right to reclaim the funding if requirements are not met as requested in Annex A

Annex B details payment rates.

This revenue funding is non-recurrent and cannot be used to fund commitments running beyond this financial year.

8. Termination Period

This LCS is offered on a time limited basis, to 31 March 2021.

Annex A – Service monitoring requirements

GP COVID capacity expansion Fund

Monitoring Template

Access to the GP COVID capacity expansion fund is subject to the practice completing national appointment and workforce data in line with existing contractual requirements and recording activity broadly back to pre-COVID levels.

In order for the practice to receive payments under this fund or to validate any advance payments made the practice is required to provide the following.

CCG	<input type="text"/>
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Practice Details	
Practice Name	<input type="text"/>
Address	<input type="text"/>
Practice Code	<input type="text"/>

Mandated requirements to access fund

To access funding Practice must confirm it completes and will continue to complete the following national data collections:

General practice appointments YES NO *delete as appropriate*

General practice workforce YES NO *delete as appropriate*

Where an individual practice is not yet accurately recording activity that is broadly back to its own pre-COVID levels, it is expected to do so as part of accessing the fund.

Priority Area 1: Increase GP numbers and capacity

Funding to support an increase GP numbers /capacity for the remaining period of 2020/21 has been distributed to practices by BOB CCGs on a weighted capitation basis. Please detail how this funding has been used to increase GP numbers / capacity. Should individual CCGs require further information to justify payment made the Practice will be contacted.

<input type="text"/>

Priority Area 4: Continual support to clinically extremely vulnerable patients / maintaining of shielding list

Funding to support clinically vulnerable patients and maintaining shielding lists for the remaining period of 2020/21 has been distributed to practices by BOB CCGs on a weighted capitation basis. Please detail how this funding has been used to increase support to those clinically vulnerable and maintain shielding lists. Should individual CCGs require further information to justify payment made the Practice will be contacted.

Priority Area 5: Continuing to make inroads into the backlog of appointments including for chronic disease management and routine vaccinations and immunisations

Funding to support backlog of appointments including chronic disease management and routine vaccinations and immunisations for the remaining period of 2020/21 has been distributed to practices by BOB CCGs on a weighted capitation basis. Please detail how this funding has been used to address further the backlog of appointments including chronic disease management and routine vaccinations and immunisations.

Priority Area 6: Making significant progress on learning disability health checks, with an expectation that all CCGs will without exception reach the target of 67% by March 2021 and that improvements have been made in ethnicity data recording in GP records

Practices will receive funding up front to support delivery of learning disability health checks and ethnicity data recording. Progress on achievement of the learning disability health checks will be monitored and recoveries may be made should the Practice not be able to demonstrate the following at year end:

- 67% of Learning Disability Health Checks have been conducted or on evidence that significant progress has been made supporting CCG achievement of the 67% target
- Progress has been made in recording ethnicity data recording in GP records



Buckinghamshire
Clinical Commissioning Group



Oxfordshire
Clinical Commissioning Group



Berkshire West
Clinical Commissioning Group

Learning Disabilities Health Checks	No. of LD Pts.	No. of health checks complete	% health checks complete

Ethnicity Data Recording	No. of Pts.	No. of records with ethnicity data recorded as at 1/12/20	No. of records with ethnicity data recorded at time of completing	% records with ethnicity data recorded

Completed by:

Name:

Position:

Date:

return to occg.primarycarecontracting@nhs.net by 31 March 2021