



Taking **action**
educating
people and
transforming
lives worldwide

Course information

Duration:

4 workshops
8 weeks

Workshop timings:

Registration - 9:00
Start - 9:30
Lunch provided
End - 16:30

Enrolment:

To enrol, please contact
G.hall@educationforhealth.org
with your full name, role,
practice and email address by
Tuesday 28 January 2020 to
secure your place.



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Healthcare Assistant Development Programme

Course Content

Healthcare Assistants (HCAs) play a key role in delivering excellent patient care within general practice, and therefore developing and retaining those workers is key to developing a workforce that is capable of meeting the future needs of the NHS.

This NHS funded course is designed specifically for Healthcare Assistants within Primary Care. Through a range of core and optional elements, students will be able to learn the key knowledge and skills required to enable them to respond to the future healthcare requirements and develop their career simultaneously.

The content is practice based and you will, throughout the programme, develop skills of decision making, team building, effective communication and collaboration. You will explore how to develop practice improvements and gain an overview of quality improvement methodology, and how you can apply this in your work to benefit both your patients and practice. Most of all, this programme will give you the confidence and skills to manage change.

The course focuses on the four key pillars of the Health Education England General Practice Nurses Service Education and Career Framework (2015). It includes four one-day workshops, each focusing on one core topic.

These are:

- Introduction to Leadership and Management
- Facilitation of Learning
- Coaching in Practice
- A clinically orientated day selected by the regional GPN Board

This course is fully funded by NHSE.

Course Aim:

This course seeks to expand the capacity and capability of a group of identified HCAs within each Regional GPN board. Opening up leadership opportunities and providing support for their professional practice, the course offers a fresh opportunity for the HCAs to develop skills while advancing their careers.

This programme of learning will support transition to the Nursing Associate role in a General Practice setting with an enriched focus on care delivery and support for people living with long-term conditions.



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Spaces available:

20

Venue:

Mercure Newbury Elcot Park
Elcot
Newbury
Berkshire RG20 8NJ

Dates:

Workshop 1
10 March 2020

Workshop 2
11 March 2020

Workshop 3
2 April 2020

Workshop 4
3 April 2020



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Programme Structure

Workshop one: One day- Introduction to Leadership and Management

This workshop is designed to provide students with leadership and management skills in order to change practice and improve care.

This workshop will cover:

- Leadership aspects when working with others
- The principles of managing change
- An introduction to Improvement Methodology
- Leadership skills for setting direction for improved care
- Reflective Practice

Workshop two: One day- Facilitation of Learning

The focus of this workshop is to understand how people learn and applying this knowledge into how you train. This workshop will allow you to understand your own strengths and identify how these can be harnessed to improve your communication skills and facilitate the learning of others.

Workshop three: One day- Coaching in practice

In this workshop you will work with others and consider how we think as individuals when applying practical skills. The focus of this workshop is based around personal presentation, personal management and relationship management.

Workshop four: One day- Weight Management, Asthma & COPD workshop

This workshop is designed for Healthcare Assistants to have a brief overview of these three common areas of healthcare. Topics covered include supporting patients to manage their condition, controlling their condition and what to do if there is an exacerbation. You will understand current best practice and feel able to support patients as needed.

Course Outcomes:

This course will enable you to:

- Develop effective communications skills within healthcare delivery
- Act as a coach for junior staff within the workplace using their developed leadership skills
- Provide specific training interventions
- Teach essential skills in healthcare provision to others

Entry Requirements:

To enrol on this programme you must:

Have achieved or be working toward care certificate level and actively be employed as a Healthcare Assistant with aspirations to be a Nursing Associate.

Find out more . . .

To enrol, please contact G.hall@educationforhealth.org with your full name, role, practice and email address by Tuesday 28 January 2020 to secure your place.

Visit: www.educationforhealth.org

Registered charity: 1048816