

Task and Finish Group on Local Health Needs Assessment in the OX12 Locality

The first meeting of the task and finish group took place on 3rd April 2019. Cllr Mike Fox-Davies was elected Chair of the group. Membership of the committee also includes; Cllr Rooke (HOSC member), Cllr Lovatt (lead member for Vale of White Horse), Dr Cohen (HOSC co-opted member), and Cllr Hanna (Wantage County Cllr). The group agreed its terms of reference, as presented to HOSC via the Chairman's Report at the 7th February 2019 meeting. The group agreed to work in an open and transparent manner with the Project Team.

Key points from the meeting:

- Correspondence was received from the Chair of the OX12 Stakeholder Reference Group which informed the session.
- A point was raised around how the overall process will be evaluated when complete and how that will be measured. The plans currently in place are not clear how that will be done. This was considered important as the process is intended to be rolled out to other locality areas in time. It was agreed to take this point away and look at how it will be evaluated.
- There was a query raised around the housing growth figures, as potentially conflicting information was highlighted. This could be due to timing issues around when reports were produced, however OCC will ensure the information is passed onto the Project Team for review.
- A point was raised around the way a survey had been communicated out and distributed to residents, additionally a concern was raised around how easy it was to complete. Members of the group have asked for the survey to be reviewed at the halfway between its release in early April and subsequent closure 6 weeks later. This is to review progress so far on; percentage returns, quality of responses, how easy the survey was to fill in etc. This will inform whether additional work is needed to get a more representative sample, before the survey closes.

The group have agreed indicative dates to meet, in line with milestones throughout the process. Members of the task and finish group will also be attending various roadshows, solution building workshops and engagement activities where appropriate. Recommendations and actions will be agreed with the Project Team throughout the process.

The next HOSC meeting isn't until 20th June, at which point the Project Team are planning to present a project update, which should include; the outlined needs of the OX12 community, a description of services used, potential innovation and good practices that could be used to meet the needs, and they will also share the output of the solution building workshops. Therefore, that provides no opportunity for this task and finish group to report ongoing progress. In order to ensure the work of the group is fully transparent, and progress can be followed, after each meeting a summary will be produced and uploaded to the CCG website, where they retain the other information associated with this work. A full report of the work of the task and finish group will be presented at a future HOSC meeting.