

ACTION TRACKER: Oxfordshire Primary Care Commissioning Committee – as at 27 July 2020

No	Meeting Date	Item	Action/Issue	Owner	Date Due	Update	Open/ Closed	Paused for COVID-19
	05/03/2019	Forward Plan	Information on what still needed to be delivered from the GPFV to be provided.	GH	04/06/2019	04/06/2019: Governance for wider BOB STP working to be picked up at an OCCG Board Workshop. Information on GPFV items requiring reports to be provided. 05/11/2019: Information awaited on GP resilience. 04/02/2020 GPFV paper to May 2020 meeting 07/05/2020: paper deferred to August meeting. 04/08/2020	Open	Paused
	15/08/2019	GP Appointments	Submit a follow up paper on the national review once results had been published	JD	Tbc	05/11/19 – national review still awaited 04/08/2020 – national review still awaited and considering implications post COVID-19	Open	Paused
	05/11/2019	Action tracker	Workforce deep dive to next workshop	JD	Feb/Mar 2020	04/02/2020 Paper on agenda 04/08/2020 – Superseded – will need to reconsider priorities for workshops	Closed	Paused
	05/11/2019	Action tracker	Map GPFV funding and how it is being spent	JD/JS	04/02/2020	04/02/2020 GPFV paper to May 2020 meeting 08/04/2020 – Closed and included in item above on forward plan from 05/03/2019	Closed	Paused
	05/11/2019	Primary Care Estates	Investigate possibilities of applying for funding from the Growth Board	JC	04/02/2020	04/08/2020 – no update	Open	Paused
	05/11/2019	Primary Care Estates	Submit outline business cases for Didcot, Wantage and Bicester to OPCCC and to Finance Committee	JD	Tbd	07/05/2020: Bicester business case to be reviewed by the committee virtually before next meeting.	Open	
	05/11/2019	Quality Performance	Liaise with JD over production of an annual quality	MP	04/02/2020	Complete	Closed	

		Report	dashboard					
20/1	04/02/2020	Primary Care Networks	Discuss PPI development including the formation of PPG forum meetings and better communication	CM/RP	05/07/2020	07/05/2020: PPI communication will be very important as the COVID-19 response reduces. 04/08/2020- part of working on improving patient engagement and so closed	Closed	Paused
20/2	04/02/2020	Primary Care Workforce	Investigate PCN-level data on recruitment to identify areas where GP recruitment might be difficult	RJ	05/07/2020	04/08/2020 – Workforce plans from PCNS expected at end of August. Suggests close a revisit in September	Closed	Paused
20/3	04/02/2020	Primary Care Workforce	Discuss GP recruitment in the next OPCCC workshop	JD	Tbd	07/05/2020: Next workshop to be planned for the autumn. 04/08/2020: Superseded. - – will need to reconsider priorities for workshops post COVID-19	Closed	Paused
20/4	04/02/2020	Quality Performance Report and Quality Annual Report	Look into how many patients were using the online booking service	MP		04/08/2020 – held over to next quality report	Closed	Paused
20/5	04/02/2020	Quality Performance Report and Quality Annual Report	Add numbers of patients using e-consult service to the next quality report	MP	04/08/2020	07/05/2020: Use of e-consult had become widespread. Trends over time would be brought to the August meeting. 04/08/2020 – information included in papers	Closed	
20/6	04/02/2020	Forward Plan	Create agenda for workshop	JD	Tbd	04/08/2020: Superseded. - – will need to reconsider priorities for workshops post COVID-19	Closed	Paused
20/7	04/02/2020	Forward Plan	Add key milestones for PCN development to the forward plan	JD	05/07/2020	04/08/2020 – on going	Open	Paused
20/8	07/05/2020	Primary Care Network (PCN) Contract Directly Enhanced Service (DES) 2020-21 Initial	Work with a Comms representative on patient and community engagement of the PCNs and practices, with a progress report to the Committee in August.	JD/RP/ CM	04/08/2020	04/08/20 – work has started on this and is being led by the CCG engagement team	Open	

		Actions						
20/9	07/05/2020	Primary Care Network (PCN) Contract Directly Enhanced Service (DES) 2020-21 Initial Actions	Update OPCCC on the discussions at OPCCOG on 11 June.	JD	04/08/2020	04/08/20 – on agenda	closed	
20/10	07/05/2020	Primary Care COVID-19 response	Discuss the possible variety of methods of communication to patients.	RP/JC	04/08/2020	04/08/20 – work has started on this and is being led by the CCG engagement team	Open	
20/11	07/05/2020	Primary Care COVID-19 response	Provide update on progress around the revision of the operating model for the delivery of CALM services between OPCCC meetings.	JC	04/08/2020	04/08/20 – on agenda	Closed	