

ACTION TRACKER: Oxfordshire Primary Care Commissioning Committee – 4 June 19

Meeting Date	Item	Action/Issue	Owner	Date Due	Update	Open/Closed
04/09/2018	Developing OPCCC	The OPCCOG ToR to be reviewed to remove any possibility of a GP majority and, if necessary, signed off via a virtual meeting.	CM/JD	06/11/2018	6/11/18 – awaiting confirmation of the OPCCC TOR. 4/6/19 – further update required as a result of contract reform	Open
06/11/2018	Review of Locally Commissioned Services (LCS)	Further information to be provided on the work with Bucks CCG to explore management/administrative efficiencies	JD	05/03/2019	5/3/19 – Work in progress. Currently discussing sharing PCN setup and support	Closed
		Consideration to be given to involving Patient Participation Groups in LCS creation	JD	05/03/2019	5/3/19 – Noted. No new LCS currently planned.	Closed
06/11/2018	Priorities for 2019/20 and GP Forward View Update for 2018/19	Breakdown of figures relating to GP need based on retirement figures to be circulated to the Committee	JD	05/03/2019	5/3/19 – data currently being collected 04/06/19 – information circulated	Closed
06/11/2018	Engagement	Consideration to be given to the structure of the papers front cover and the need to show a link to the Primary Care Framework. (Engagement undertaken was detailed in the cover sheet but not necessarily in the paper. How best to portray the work which had been carried out to be considered.)	CM	05/03/2019	5/3/19 – Reviewing given Long term Plan and GP Contract reform 2019	Open
05/03/2019	Long Term Plan (LTP) and GP Contract Reform Implication for Oxfordshire Commissioned Services	A mapping exercise detailing the changes in money flows to be undertaken and information provided on where monies were spent in previous years.	JD	04/06/2019	04/06/2019 – on agenda	Closed
		Further assurance on the care home support scheme to be provided to the Committee.	DH/JD	04/06/2019	04/06/2019 – In progress	Open
		Assurance around Conflicts of Interest	JD	04/06/2019	04/06/2019 – process has been	Closed

		from OPCCOG running the process to ensure PCN coverage in Oxfordshire to be provided to the Committee.			shared and is on the agenda	
05/03/2019	Decision Tree	Feedback on use of the Decision Tree to be provided to the Committee following the pilot test stage.	JD	04/06/2019	04/06/2019 - ongoing	Closed
05/03/2019	Primary Care Workforce Strategy	Assurance around the overall project management and that business cases were being undertaken to be provided to the Committee.	JD	04/06/2019	04/06/2019 – being considered in light of the long term plan and GP contract reform	Open
		The wellbeing of staff in Primary Care to be picked up.	JD	04/06/2019	04/06/2019 – possible topic for next workshop	Open
		Initiatives in the Strategy to be taken forward.	JD	04/06/2019	04/06/2019 - ongoing	Open
		An update on the Workforce Strategy to be brought back to the Committee in 9 – 12 months time.	JD	04/02/2020		Open
05/03/2019	Committee Annual Report	Revisions as detailed by the Committee to be made to the Annual Report. The final report to be submitted to the OPCCC Chair for sign-off prior to submission to the May OCCG Board.	JD	04/06/2019	16/05/19: The report had been submitted to form part of the Board papers pack.	Closed
05/03/2019	2019/20 Financial Plan for Primary Care	The final version of the Plan to be circulated and signed off virtually.	JS	04/06/2019		Open
		The population figures for Bucks to be checked to see if the position was similar to Oxon due to ONS based projections.	CH	04/06/2019		Open
05/03/2019	Quality Performance Report	A check to be made whether there were any practices in a given area performing well who might be able to offer support and learning to other practices within that area.	MP	04/06/2019		Open
05/03/2019	Deputy Director, Head of Primary Care and Localities Report	The deterioration in satisfaction rates for GP appointments to be investigated.	JD	04/06/2019		Open
05/03/2019	Forward Plan	Information on what still needed to be delivered from the GPFV to be	GH	04/06/2019		Open

		provided. Any items for 4 June to be provided to LC.	All	04/06/2019		Open
05/03/2019	Risk Register	Gaps to be identified and controls and assurances to be completed around Operational Risk 799 Workforce in Primary Care.	CM	04/06/2019		Open