

Agenda Item: 13

Meeting: Oxfordshire CCG Board

Date of Meeting	16 March 2021
Title of Paper	Delegation of authority for Approval of Annual Report and Accounts 2020/21
Lead Director	Catherine Mountford, Director of Governance
Author(s)	Catherine Mountford, Director of Governance
Paper Type	Decision
Action Required	The Governing Body is asked to delegate authority for approval of the annual report and accounts to the Audit Committee.

Executive Summary

To ask the Governing Body to agree to delegate authority to the Audit Committee to approve the Annual Report and Accounts for 2020/21.
--

Previously considered by (CCG and/or ICS, ICP Boards and/or Committees)	Discussed with Audit Committee members
Financial and resource implications	There are no financial and resource implications arising from this paper.
Risk and Assurance	The CCG is required to submit the Annual Report and final Accounts by June
Legal implications/regulatory requirements	There are no legal implications arising from this paper.
Consultation, public engagement & partnership working implications/impact	Not applicable.
Public Sector Equality/Equity Duty	Not applicable.

Conflicts of Interest
Not applicable

No conflict identified	✓
Conflict noted: conflicted party can participate in discussion and decision	
Conflict noted, conflicted party can participate in discussion but not decision	
Conflict noted, conflicted party can remain but not participate in discussion	
Conflict noted, supported paper withheld from conflicted party e.g. pecuniary benefit	
Conflicted party is excluded from discussion	

Authority to Make a Decision – process and/or commissioning (if relevant)

Under the CCG’s Scheme of Reservation & Delegation, approval of the annual report and accounts is reserved to the Governing Body. The CCG Constitution states that the Governing Body may delegate any of the powers which are conferred on it to a Committee.

Under the CCG's Scheme of Reservation & Delegation, current approval of the annual report and accounts is reserved to the Governing Body. Approval of changes to the CCG's annual accounts following submission to May Audit Committee and Board delegated to Chair of Audit Committee and one of Chief Executive or qualified accountant Lay member of Audit Committee

The final Annual Report and Accounts need to be submitted to NHS England by 15 June 2021.

As we move to meetings in common for the three CCGs in Buckinghamshire, Oxfordshire and Berkshire West we need to review and align our schemes of delegation. In Buckinghamshire CCG the Annual Report and Accounts are signed off by the Audit Committee and in Berkshire West the Accounts are signed off by the Audit Committee and the Annual report by the Membership. In June the three Governing Bodies will be meeting in common, so it is proposed that the Governing Body delegates the authority to approve the Annual Report and Accounts to the Audit Committee.

Prior to final sign-off by the Audit Committee the draft Annual report and Accounts will be shared virtually with the Governing Body so that all members have an opportunity to review and comment on them.

After submission the Annual Report and Accounts are then published on the CCG website and presented to an Annual Public Meeting to take place in September.

The Governing Body is asked to delegate authority for approval of the Annual Report and Accounts 2020/21 to the Audit Committee.