

**OXFORDSHIRE CLINICAL COMMISSIONING GROUP (OCCG) BOARD  
Action Tracker**

**Key to COVID-19 column**  
Dir - directly related  
Ind - indirectly related  
Paused- paused during pandemic  
NR - no longer relevant

Action no	30/01/2020	Item	Action	Owner	Update	COVID-19 status	Status
03/20	30/01/2020	Chief Executive's Report - Palliative Care	Look into the usage of palliative care beds	DH	<p>2020.06.02: Palliative Care bed capacity at Sobell and Katharine House has been sufficient to meet demand. OCCG worked with Katharine House to increase bed capacity to respond to Covid-19. Discussions with Sue Ryder about supporting palliative care beds in South East Oxfordshire were delayed due to Covid-19 but have recently resumed.</p> <p>2020.06.09: DH would continue to update the Board on progress. EC reported that options were being discussed at Locality meetings in the South.</p> <p>2020.07.30: Usage of the beds under reviewed. Options for the future of Katherine House Hospice were being explored, and public engagement was being undertaken. There was currently no delay in placing patients in palliative care beds.</p> <p>2020.09.24: OCCG was looking at capacity in Henley Rapid Access Care Unit (RACU), Sobell House and community hospitals. A public meeting has been offered in October.</p> <p>2020.11.18: OCCG continuing to look at options for beds in South Oxfordshire; awaiting community hospital proposal from Oxford Health before public meeting can be arranged. Katharine House Hospice now back to regular capacity. No problems reported with access to palliative care beds.</p> <p><b>2021.03.08: OH and Sue Ryder proposal received to secure two specialist beds in South Oxfordshire utilising unused RACU bed capacity. Proposal to go to next Executive and be shared with Local Councillors.</b></p>	Dir	Open
07/20	30/01/2020	Locality Clinical Directors' Reports	Look into request for AccuRx funding	GK	<p>2020.06.09: GK recommended that this action was put on pause. The initial reason for the request was a lack of available funding. During the COVID-19 pandemic, AccuRx has been made available. OCCG will have to await guidance from NHS England as to funding arrangements after the pandemic.</p> <p>2020.07.30: Concerns over continued funding. Action to remain open.</p> <p>2020.09.24: Update not yet possible because AccuRx is still under the interim COVID-19 funding. GK will investigate timelines.</p> <p>2020.11.26: The Director of Finance recommended that this action should be taken off the paused state. He continued to seek clarity on the funding of AccuRx from NHS England. A decision on the service provision beyond this financial year needed to be made before the end of March 2021.</p>		Open
10/20	30/01/2020	Equality Annual report	Share evidence for achieving Goal 1.4 with Board members	CM	<p>2020.06.08: Appropriate action to review in 28 days.</p> <p>2020.07.30: Information now received. CM to circulate to Board members.</p> <p>2020.09.24: The documents received require substantial editing.</p> <p>2020.11.26: There had been no capacity for this. Action remains paused.</p>	Paused	Closed
18/20	2020.09.24	Strategic Risks	Discuss the implications of the OxFed closure on City practices	JC/DC	2020/11/26: The Director of Transformation would be meeting with the Mental Health Portfolio Clinical Director and the Oxford City Network Clinical Director to discuss support to the City practices.		Open
21/20	2020.09.24	Communications Update	Submit a report on further PPI development to a future Board meeting	CM	2021.03.04: This action will be reviewed in line with the move to in-common meetings and a single forward plan.		Open
22/20	2020.11.26	Risk Management and Assurance	Reflect on and discuss with the Director of Quality, the workforce risk assurance	CM	2021.03.04: Picked up in the risk report. Close		Closed
23/20	2020.11.26	COVID-19: a Safe Winter and Protecting Elective Care	Draft letter to independent sector around pandemic recovery	DH	<b>2021.03.08: Independent sector had direct discussion with commissioners throughout winter</b>		Closed
24/20	2020.11.26	Prioritisation of Workload	Discuss the absence of mental health in the priorities document with the Accountable Officer	DH	<b>2021.03.08: Action completed - mental health included in the revised version</b>		Closed
25/20	2020.11.26	Prioritisation of Workload	Circulate guidance on Patient Safety Strategy to Board members	SW			Open
26/20	2020.11.26	Prioritisation of Workload	Board members to check the assumptions in the priorities document and send feedback to the Deputy Chief Executive	All			Open
27/20	2020.11.26	Safeguarding Board Reports	Take outcomes of the 'Let's Talk Loneliness' workshop to a Board workshop	CM/SW	2021.03.04: Review in light of move to in-common meetings and workshops.		Open