Oxfordshire
Clinical Commissioning Group

Oxfordshire Clinical Commissioning Group
Board Meeting

Date of Meeting: 26 July 2018	**Paper No: 18/48**

Title of Paper: Corporate Governance Report

Paper is for: (please delete tick as appropriate)	**Discussion**		**Decision**		**Information**	✓

Conflicts of Interest (please delete tick as appropriate)	
No conflict identified	✓
Conflict noted: conflicted party can participate in discussion and decision	
Conflict noted, conflicted party can participate in discussion but not decision	
Conflict noted, conflicted party can remain but not participate in discussion	
Conflicted party is excluded from discussion	

Purpose and Executive Summary:
This report includes information on the following:

- Use of the Seal
- Single Tender Action Waivers
- Declarations of Hospitality
- Declarations of Interest

Engagement: clinical, stakeholder and public/patient:
Not applicable.

Financial Implications of Paper:
Use of the seal and single tender action waivers has financial implications for the organisation.

Action Required:

The OCCG Board is asked to:

- Note the contents of the paper.

OCCG Priorities Supported (please delete tick as appropriate)	
✓	Operational Delivery
✓	Transforming Health and Care
✓	Devolution and Integration
✓	Empowering Patients
✓	Engaging Communities
✓	System Leadership

Equality Analysis Outcome:
Not applicable as this is a regular report informing the Board of use of the seal, single tender action waivers, declarations of hospitality and declarations of interest.

Link to Risk:
Not applicable.

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Date of Paper: 16 May 2018

Corporate Governance report: June 2018 – July 2018

Use of the Seal

There have been no uses of the Seal in the period June 2018 – July 2018.

Single Tender Action Waivers: June 2018 – July 2018

Supplier	Justification	Cost
Insight Director (UK) Ltd	Wireless Access Points (WAP) and Routers for outstanding GP Practice sites: 60 x WAP; 15 x Cisco 897 Router; EN Wireless Consultant (for NHS WiFi Stage 5 compliance). This equipment meets the Oxford University Hospitals NHS Foundation Trust (OUHFT) standard for GP COIN in Oxfordshire. Insight is a framework partner with OUHFT who manage GP COIN.	£24,944.55 ex VAT

Declaration of Hospitality: June 2018 – July 2018

There have been no declarations of hospitality for the period June 2018 – July 2018.

Declaration of Interest Register

Please see below the Declaration of Interests by members of the OCCG Board:

OCCG Board Members - Declarations of Interest

Name	Current position(s) held in the CCG	Declared Interest (Name of the organisation and nature of business)	Type of interest	Is the interest direct or indirect (including details of the relationship with th person who has the interest where indirect)	Nature of Interest	Date of interest From	Date of interest To	Action taken to mitigate risk (to be agreed with line manager or a senior CCG manager)
Dr Stephen Attwood	Locality Clinical Director - North East Locality (voting)	1. Bicester Health Centre	Financial	Direct	1. GP Partner	1987	31.05.2018	Standing Declaration
		2. Bicester Health Centre	Financial	Direct	2. Part owner	2000	Current	Standing Declaration
		3. Principal Medical Ltd	Financial	Indirect	3. Practice owns one share	2008	Current	Standing Declaration
		4. 'ONEMED' GP Federation	Non-financial	Indirect	4. Practice is a member of 'ONEMED'	2014	Current	Standing Declaration
		5. Buckinghamshire Healthcare	Non-financial	Indirect	5. Son is a junior doctor	Aug-17	Current	Standing Declaration
		6. Oxford University Hospitals NHS Foundation Trust	Non-financial	Indirect	6. Son-in-Law is a junior doctor	Aug-17	Current	Standing Declaration
Dr Ed Capo-Bianco	Locality Clinical Director - South East Locality (voting)	1. Goring & Woodcote Medical Practice	Financial	Direct	1. GP Partner	May-11	Current	Standing Declaration
		2. Woodlands Medical Centre	Non-financial personal	Indirect	2. Wife is salaried GP	2014	Current	Not directly involved in schemes with this provider. Review at meetings as required/standing declaration
		3. Principal Medical Ltd	Financial	Indirect	3. Practice owns one share	2008	Current	Standing Declaration
		4. SEOX GP Federation	Non-financial professional	Indirect	4. Practice is a member of SEOX GP Federation	2016	Current	Standing Declaration
		5. Red Kite Shop Ltd	Financial	Direct	5. Director of a dispensing pharmacy		Current	Standing Declaration
Dr Miles Carter	Locality Clinical Director - West Localitiy (voting)	1. Qmasters Medical Informatics Ltd	Financial	Direct	1. Director, 50% owner and stakeholder	Dec-13	Current	Standing Declaration
		2. Hanborough Medical Services	Financial	Direct	2. Director and Shareholder	2008	Current	Standing Declaration
		3. Eynsham Medical Group	Financial	Direct	3. GP Partner	2008	Current	Standing Declaration
		4. Principal Medical Ltd	Financial	Indirect	4. Practice owns shares	2008	Current	Standing Declaration
		5. WestMed Federation	Non-financial professional	Indirect	5. Practice is a member of WestMed Federation	2016	Current	Standing Declaration
		6. Oxford University Hospitals NHS Foundation Trust	Non-financial personal	Indirect	6. Wife is a Consultant Radiologist	2010	Current	Review at meetings as required/standing declaration
Dr David Chapman	Locality Clinical Director - Oxford City Locality (voting)	1. Hollow Way Medical Centre	Financial	Direct	1. GP Partner and part owner	1998	Current	Standing Declaration
		2. Oxford Health Learning Disability	Financial	Direct	2. Understakes work for Oxford Health paid via Practice	2017	Current	Not directly involved in schemes with this provider. Review at meetings as required/standing declaration
		3. OxFED	Financial	Indirect	Practice is a member of OxFED; Practice Partner is a Director of OxFed	2016	Current	Standing Declaration
		4. Oxford Citizens Advice Bureau	Non-financial personal	Indirect	Wife is an Advisor Manager	2014	Current	Standing Declaration
Dr Kiren Collison	Clinical Chair (voting)	1. Nuffield Health Centre	Financial	Direct	1. Sessional GP	2017	Current	Standing Declaration
		2. Oxford University Hospitals NHS Foundation Trust	Non-financial personal	Indirect	2. Partner is employed by the Trust	2010	Current	Standing Declaration
		3. Witney Neighbourhood Hub	Non-financial personal	Indirect	3. Clinical Lead for Prime Minister's Challenge Fund	Jul-15	Mar-18	Standing Declaration
Dr Jonathan Crawshaw	Locality Clinical Director - South West Locality (voting)	1. Berinsfield Health Centre	Financial	Direct	1. GP Partner	Jun-11	Current	Standing Declaration
		2. Abingdon Federation	Non-financial professional	Indirect	2. Practice is a member	Jan-16	Current	Standing Declaration
		3. Principal Medical Ltd	Financial	Indirect	3. Practice owns shares	Jun-11	Current	Standing Declaration
		4. University Hospitals Birmingham NHS Foundation Trust	Non-financial personal	Indirect	4. Wife is employed as a respiratory Medicine Consultant at the Queen Elizabeth Hospital	Jun-17	Current	Not directly involved in schemes with this provider. Not authorising expenditure with this provider
Heidi Devenish	Practice Manager Representative (non-voting)	1. Summertown Health Centre	Financial	Direct	1. Business Practice Manager	Nov-16	Current	Standing Declaration
		2. Oxford University Hospitals NHS Foundation Trust	Non-financial personal	Indirect	2. Husband is Deputy Chief Pharmacist	2010	Current	Standing Declaration
Roger Dickinson	Lay Member Lead for Governance and Vice Chair (voting)	2. Dudley Smith Ltd	Financial	Direct	2. Associate	Jan-16	Mar-18	Standing Declaration
Dr Shelley Hayles	North Locality Clinical Director	2. Carpenter Catering	Financial	Direct	2. Director and Shareholder	1986	Current	Standing Declaration
		3. NHS England	Financial	Direct	3. Employee	2017	Current	Standing Declaration
Diane Hedges	Deputy Chief Executive and Chief Operating Officer (non-voting)	1. Diane Hedges Ltd	Financial	Direct	1. Managing Director	Mar-14	Current	Standing Declaration
Gareth Kenworthy	Director of Finance (voting)	1. Oxfordshire Infracare LIFT	Financial	Indirect	1. Director	Jul-17	Current	Review at meetings as required/standing declaration
		2. Oxford University Hospitals NHS Foundation Trust	Non-financial professional	Indirect	2. Member of the Council of Governors	Jan-18	Current	Review at meetings as required/standing declaration
Dr Jonathan McWilliam	Director of Public Health, Oxfordshire County Council (non-voting)	1. OMG Plc	Non-financial personal	Indirect	1. Wife is a Director and holds shares	1997	Current	Standing Declaration
		2. OCC pooled budgets	Non-financial professional	Indirect	2. Pooled budgets with NHS	2013	Current	Standing Declaration
Catherine Mountford	Director of Governance and Business Process (non-voting)	None	N/A	N/A	N/A	N/A	N/A	N/A
Louise Patten	Chief Executive (voting)	1. Buckinghamshire CCG	Financial	Direct	1. Chief Executive	Apr-13	Current	Standing Declaration
		2. Patten Associates	Non-financial personal	Direct	2. Company Secretary: husband's IT consultancy business	2017	Current	Standing Declaration
		3. Oxfordshire CCG	Financial	Direct	3. Chief Executive	Jan-18	Current	Standing Declaration
		5. Brunel Busines School	Non-financial professional	Direct	5. Member of the Strategic Advisory Board	2011	Current	Standing Declaration
Guy Rooney	Medical Specialist Advisor (voting)	1. Great Western Hospitals NHS Foundation Trust	Financial	Direct	1. Medical Director	Jul-14	Current	Review at meetings as required/standing declaration
Duncan Smith	Lay Membr (voting)	1. Dudley Smith Ltd Management Consultants	Financial	Direct	1. Partner	2013	Current	Standing Declaration
		2. Bevan Brittan LLP	Financial	Direct	2. Associate involving work with NHS provider trusts	Sep-16	Mar-18	Standing Declaration
		3. South West London Mental Health NHS Trust	Financial	Director	3. Undertook work for the Trust	Apr-17	Mar-18	Standing Declaration
Kate Terroni	Director for Adult Services, Oxfordshire County Council (non-voting)	1. OCC Pooled Budgets	Non-financial professional	Indirect	1. Pooled budgets with NHS	Nov-13	Current	Standing Declaration
Professor Louise Wallace	Lay Representative - Patient and Public Involvement	1. Health Behaviour Research Ltd	Financial	Direct	1. Director and Shareholder	May-06	Current	Standing Declaration
		2. Health Behaviour Research Ltd	Financial	Direct	2. Managing Director	Oct-15	Current	Standing Declaration
		3. General Dental Council	Financial	Direct	3. Lay Member Fitness to Practice Panel	Jun-15	Current	Standing Declaration
		4. Department of Health National Institute for Health Research Health Services and Delivery Research Programme	Financial	Direct	4. Scientific Advisor	Jun-15	Current	Standing Declaration
		5. UK Public Health Register	Non-financial professional	Direct	5. Director and Trustee	Sep-16	Current	Standing Declaration
		6. Open University	Financial	Direct	6. Part-time Professor of Psychology and Health	Apr-16	Current	Standing Declaration
Sula Wiltshire	Director of Quality/Lead Nurse (voting)	1. Oxford University Hospitals NHS Foundation Trust	Non-financial personal	Indirect	1. Daughter is employed as a Nurse	2007	Current	Standing Declaration
		2. Oxford Health NHS Foundation Trust	Non-financial professional	Indirect	2. Appointed Member of the Council of Governors	Jan-16	Current	Review at meetings as required/standing declaration