



Oxfordshire Clinical Commissioning Group Board Meeting

Date of Meeting: 29 March 2018	Paper No: 18/23
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Title of Paper: Corporate Governance Report
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Paper is for: (please delete tick as appropriate)	Discussion		Decision		Information	✓
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<p>Purpose and Executive Summary: This report includes information on the following:</p> <ul style="list-style-type: none">• Use of the Seal• Single Tender Action Waivers• Declarations of Hospitality• Declarations of Interest <p>A new style Declarations of Interest (DoI) is being developed to reflect the new requirements. The DoI attached to this report is still to be finalised. Board members are requested to check their entry for accuracy and to advise start and finish dates where applicable.</p>
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<p>Financial Implications of Paper: Use of the seal and single tender action waivers has financial implications for the organisation.</p>
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<p>Action Required: The OCCG Board is asked to:</p> <ul style="list-style-type: none">• Note the contents of the paper• Note the new style Declarations of Interest• Check entries on the Declarations of Interest and provide start and finish dates.

OCCG Priorities Supported (please delete tick as appropriate)	
✓	Operational Delivery
✓	Transforming Health and Care
✓	Devolution and Integration

✓	Empowering Patients
✓	Engaging Communities
✓	System Leadership

Equality Analysis Outcome:

Not applicable as this is a regular report informing the Board of use of the seal, single tender action waivers, declarations of hospitality and declarations of interest.

Link to Risk:

Not applicable.

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Date of Paper: 16 March 2018

Corporate Governance report: February 2018 – March 2018

Use of the Seal

There have been no uses of the Seal in the period February 2018 – March 2018.

Single Tender Action Waivers: February 2018 – March 2018

Supplier	Justification	Cost
Healthcare Gateway Ltd, Yeadon, Leeds	The annual software licence for 2018/19 for the Medical Interoperability Gateway (MIG), the interoperability gateway for Oxfordshire Care Summary (OCS). The MIG is the central platform which supplied GP Patient and other data to drive the views of the OCS (now the new Oxfordshire Care Record [nOCR]). This is an annual renewal of the software licence. Should the process go out to the open market it would form part of a comprehensive redesign of the OCS infrastructure.	£67,076.86 ex VAT
Health and Social Care Advisory Service (HASCAS), The Lodge, Worting Park, Basingstoke, Hampshire, RG23 8PX	Independent review into the care and treatment of a young man with disabilities who died in 2012. There are limited options for undertaking this type of review. Applications were invited from a range of companies and applicants were interviewed with the family of the deceased. The decision was based on the skills and approach of the interviewee. HASCAS were one of the lowest bidders. This was agreed at the time (2015) with CCG finance/governance. The work is now complete and final payment has been made.	£18,900.00

Declaration of Hospitality: February 2018 – March 2018

Recipients Name	Position	Date of Offer	Date of Receipt	Details of Gift/ Hospitality	Estimated Value	Supplier/ Offeror Name and Nature of Business	Details of Previous Offers or Acceptance by the Offeror/ Supplier	Details of the officer reviewing and approving the declaration	Declined or Accepted	Reason for Accepting or Declining

								made and date		
Rachel Jeacock	Governance Manager	November 2017	19/01/2018	Dinner at Oxfordshire Sports Awards	£45.00	Oxfordshire Sports and Physical Activity	Attendance at 2017 awards	Catherine Mountford	Accepted	Shortlisted for an award
Ross Burton	Prescribing adviser	November 2017	19/01/2018	Dinner at Oxfordshire Sports Awards	£45.00	Oxfordshire Sports and Physical Activity	Attendance at 2017 awards	Catherine Mountford	Accepted	Shortlisted for an award

Declaration of Interest Register

Please see below the Declaration of Interests by members of the OCCG Board:

OCCG Board Members - Declarations of Interest

Name	Current position(s) held in the CCG	Declared Interest (Name of the organisation and nature of business)	Type of interest	Is the interest direct or indirect (including details of the relationship with th person who has the interest where indirect)	Nature of Interest	Date of interest		Action taken to mitigate risk (to be agreed with line manager or a senior CCG manager)
						From	To	
Dr Stephen Attwood	Locality Clinical Director - North East Locality (voting)	1. Bicester Health Centre 2. Bicester Health Centre 3. Principal Medical Ltd 4. 'ONEMED' GP Federation	Financial Financial Financial Non-financial professional	Direct Direct Indirect Indirect	1. GP Partner 2. Part owner 3. Practice owns one share 4. Practice is a member of 'ONEMED' GP Federation		Current Current Current Current	Standing Declaration Standing Declaration Standing Declaration Standing Declaration
Dr Ed Capo-Bianco	Locality Clinical Director - South East Locality (voting)	1. Goring & Woodcote Medical Practice 2. Woodlands Medical Centre 3. Principal Medical Ltd 4. SEOX GP Federation	Financial Non-financial personal Financial Non-financial professional	Direct Indirect Indirect Indirect	1. GP Partner 2. Wife is salaried GP 3. Practice owns one share 4. Practice is a member of SEOX GP Federation		Current Current Current	Standing Declaration Not directly involved in schemes with this provider. Review at meetings as required/standing declaration Standing Declaration Standing Declaration
Dr Miles Carter	Locality Clinical Director - West Locality (voting)	1. Qmasters Medical Informatics Ltd 2. Hanborough Medical Services 3. Eynsham Medical Group 4. Principal Medical Ltd 5. WestMed Federation 6. Oxford University Hospitals NHS Foundation Trust	Financial Financial Financial Financial Non-financial professional Non-financial personal	Direct Direct Direct Indirect Indirect Indirect	1. Director, 50% owner and stakeholder 2. Director and Shareholder 3. GP Partner 4. Practice owns shares 5. Practice is a member of WestMed Federation 6. Wife is a Consultant Radiologist	Dec-13 2008 2008 2008 2016 2010	Current Current Current Current Current Current	Standing Declaration Standing Declaration Standing Declaration Standing Declaration Standing Declaration Review at meetings as required/standing declaration
Dr David Chapman	Locality Clinical Director - Oxford City Locality (voting)	1. Hollow Way Medical Centre 2. Southern Health 3. OxFED 4. Oxford Citizens Advice Bureau 5. Local Medical Committee	Financial Financial Financial Non-financial personal Non-financial professional	Direct Direct Indirect Indirect Indirect	1. GP Partner and part owner 2. Understake work for Southern Health paid via Practice Practice is a member of OxFED; Practice Partner is a Director of OxFed Wife is an Advisor Manager Member		Current Current Current Current Sep-16	Standing Declaration Not directly involved in schemes with this provider. Review at meetings as required/standing declaration Standing Declaration Standing Declaration Standing Declaration
Dr Kiren Collison	Clinical Chair (voting)	1. X 2. X 3. Oxford University Hospitals NHS Foundation Trust 4. Witney Neighbourhood Hub 5. Principal Medical Ltd	Financial Financial Non-financial personal Non-financial personal Non-financial professional	Direct Direct Indirect Indirect Direct	1. Sessional GP 2. Registered to work out of hours 3. Partner is employed by the Trust 4. Clinical Lead for Prime Minister's Challenge Fund 5. Urgent Access Hubs Clinical Lead		Current Dec-17 Current Mar-18	Standing Declaration Standing Declaration Standing Declaration Standing Declaration Standing Declaration
Dr Jonathan Crawshaw	Locality Clinical Director - South West Locality (voting)	1. Berinsfield Health Centre 2. Abingdon Federation 3. Principal Medical Ltd 4. University Hospitals Birmingham NHS Foundation Trust	Financial Non-financial professional Financial Non-financial personal	Direct Indirect Indirect Indirect	1. GP Partner 2. Practice is a member 3. Practice owns shares 4. Wife is employed as a respiratory Medicine Consultant at the Queen Elizabeth Hospital		Current Current Current Current	Standing Declaration Standing Declaration Standing Declaration Not directly involved in schemes with this provider. Not authorising expenditure with this provider
Mike Delaney	Lay Member (non-voting)	1. MFD Partners International Ltd	Financial	Direct	Director and Shareholder		Current	Standing Declaration
Heidi Devenish	Practice Manager Representative (non-voting)	1. Summertown Health Centre 2. Oxford University Hospitals NHS Foundation Trust	Financial Non-financial personal	Direct Indirect	1. Business Practice Manager 2. Husband is Deputy Chief Pharmacist		Current Current	Standing Declaration Standing Declaration
Roger Dickinson	Lay Member Lead for Governance and Vice Chair (voting)	1. Institute of Food Research 2. Dudley Smith Ltd	Financial Financial??	Direct Direct??	1. Non-executive Director/Trustee 2. Associate		Jun-17 Current	Standing Declaration Standing Declaration
Diane Hedges	Deputy Chief Executive and Chief Operating Officer (non-voting)	1. Diane Hedges Ltd	Financial??	Direct??	1. Managing Director		Current	Standing Declaration
Gareth Kenworthy	Director of Finance (voting)	1. Oxfordshire Infracare LIFT 2. Oxford University Hospitals NHS Foundation Trust	Financial?? Non-financial professional	Direct?? Indirect	1. Director 2. Member of the Council of Governors	Jan-18	Current Current	Review at meetings as required/standing declaration Review at meetings as required/standing declaration
Dr Jonathan McWilliam	Director of Public Health, Oxfordshire County Council (non-voting)	1. OMG Plc 2. OCC pooled budgets	Non-financial personal Non-financial professional	Indirect Indirect	1. Wife is a Director and holds shares 2. Pooled budgets with NHS		Current Current	Standing Declaration Standing Declaration
Catherine Mountford	Director of Governance and Business Process (non-voting)	None	N/A	N/A	N/A	N/A	N/A	N/A
Dr Paul Park	Locality Clinical Director - North Locality (voting)	1. Hightown Surgery 2. Citizen's Advice Bureau 3. Leighton Buzzard Citizen's Advice Bureau 4. Principal Medical Ltd 5. NOXMed Federation 6. Oxford University Hospitals NHS Foundation Trust	Financial Non-financial personal Non-financial personal Financial Non-financial professional Non-financial professional	Direct Indirect Indirect Indirect Indirect Indirect	1. Partner 2. Wife involved in the Benefits in Practice project e. Wife is Chief Officer 4. Practice owns shares 5. Practice is a member 6. Member of the Council of Governors		Current Aug-17 Current Current Current Nov-17	Standing Declaration Standing Declaration Standing Declaration Standing Declaration Standing Declaration Standing Declaration
Louise Patten	Chief Executive (voting)	1. Aylesbury Vale CCG 2. Chiltern CCG 3. Oxfordshire CCG 4. DHL 5. Brunel Busines School 6. Chalfonts Community College Academy	Financial Financial Financial Non-financial personal Financial?? Non-financial professional	Direct Direct Direct Indirect Direct?? Indirect	1. Chief Executive 2. Chief Executive 3. Chief Executive 4. Husband held a Global Directorship role 5. Member of the Strategic Advisory Board 6. Trustee Director	Apr-13 Feb-17 Jan-18 2006 2011 2006	Current Current Current Dec-16 Current Jun-16	Standing Declaration Standing Declaration Standing Declaration Standing Declaration Standing Declaration Standing Declaration
Guy Rooney	Medical Specialist Advisor (voting)	1. Great Western Hospitals NHS Foundation Trust	Financial	Direct	1. Medical Director		Current	Review at meetings as required/standing declaration
Duncan Smith	Lay Membr (voting)	1. Dudley Smith Ltd Management Consultants	Financial	Direct	1. Partner		Current	Standing Declaration

		2. Bevan Brittan LLP	Financial	Direct	2. Associate involving work with NHS provider trusts	Sep-16	Current	Standing Declaration
Kate Terroni	Director for Adult Services, Oxfordshire County Council (non-voting)	1. OCC Pooled Budgets	Non-financial professional	Indirect	1. Pooled budgets with NHS		Current	Standing Declaration
Professor Louise Wallace	Lay Representative - Patient and Public Involvement	1. Health Behaviour Research Consultancy	Financial	Direct	1. Director and Shareholder	May-06	Current	Standing Declaration
		2. Health Behaviour Research Consultancy	Financial	Direct	2. Managing Director	Oct-15	Current	Standing Declaration
		3. General Dental Council	Financial	Direct	3. Lay Member Fitness to Practice Panel	Jun-15	Current	Standing Declaration
		4. Department of Health National Institute for Health Research Health Services and Delivery Research Programme	Non-financial professional	Direct	4. Scientific Advisor	Oct-15	Current	Standing Declaration
		5. UK Public Health Register	Financial	Direct	5. Director and Trustee	Apr-16	Current	Standing Declaration
		6. Open University	Financial	Direct	6. Part-time Professor of Psychology and Health		Current	Standing Declaration
		7. Coventry University	Financial	Direct	7. Employee		Apr-15	Standing Declaration
Sula Wiltshire	Director of Quality and Innovation and Lead Nurse (voting)	1. Oxford University Hospitals NHS Foundation Trust 2. Oxford Health NHS Foundation Trust	Non-financial personal Non-financial professional	Indirect Indirect	1. Daughter is employed as a Nurse 2. Appointed Member of the Council of Governors		Current Jan-16 Current	Standing Declaration Review at meetings as required/standing declaration