

Oxfordshire Clinical Commissioning Group Board Meeting

Date of Meeting: 25 May 2017

Paper No: 17/37

Title of Paper: Corporate Governance Report

Paper is for:

(please delete tick as appropriate)

Discussion

Decision

Information

✓

Purpose and Executive Summary:

This report includes information on the following:

- Use of the Seal
- Single Tender Action Waivers
- Declarations of Hospitality
- Declarations of Interest

Financial Implications of Paper:

Use of the seal and single tender action waivers has financial implications for the organisation.

Action Required:

To note the contents of the paper.

OCCG Priorities Supported (please delete tick as appropriate)

✓	Operational Delivery
✓	Transforming Health and Care
✓	Devolution and Integration
✓	Empowering Patients
✓	Engaging Communities
✓	System Leadership

Equality Analysis Outcome:

Not applicable as this is a regular report informing the Board of use of the seal, single tender action waivers, declarations of hospitality and declarations of interest.

Link to Risk:

Not applicable.

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Date of Paper: 12 May 2017

Corporate Governance report: April 2017 – May 2017

Use of the Seal

There have been no uses of the Seal in the period April 2017 – May 2017.

Single Tender Action Waivers: February 2017 – March 2017

Supplier	Justification	Cost
City Audio Visual, Unit 19 Kings Meadow, Ferry Hinksey Road, Oxford, OX2 0DP	Audio-visual support for the public consultation events including the provision of equipment at the meetings and set up, running and take down of all the equipment. Recordings of every meeting were also provided. The company used is the only one in the area able to provide the service required, they are also a trusted company who regularly provide AV support to OCCG Board meetings.	£21,045 excl VAT
Oxford Health NHS Foundation Trust, Trust HQ, Warneford Hospital, Warneford Lane, Headington, Oxford, OX3 7JX	Comprehensive specialist primary care service for homeless and vulnerably housed people within Oxford City. Services for homeless people in Oxfordshire are being recommissioned by Oxfordshire County Council (OCC), the City and District Councils and with input from OCCG. The recommissioning of services is in response to OCC's decision to deliver a phased withdrawal of funding for homelessness provision over the years 2017-2020. In order to ensure that future specialist GP services are aligned and take account of future changes to the provision of short and medium term accommodation for homeless people in Oxfordshire a Single Tender Action is requested to extend the current homelessness GP contract by one year, allowing for a revised service to commence 1 April 2018 following procurement.	£694,140: 2016 – 2017 contract value

Declaration of Hospitality: April 2017 – May 2017

There were no declarations of Hospitality for the period April 2017 – May 2017.

Declaration of Interest Register

Please see below the Declaration of Interests by members of the OCCG Board:

Name	Position	Voting Board Member	Interest
Dr Stephen Attwood	Locality Clinical Director – North East Locality	✓	<ul style="list-style-type: none"> • GP partner Bicester Health Centre • Part owner Bicester Health Centre • Practice owns one share in Principal Medical • Practice is a member of 'ONEMED' GP federation
Dr Ed Capo-Bianco	Locality Clinical Director – South East Locality	✓	<ul style="list-style-type: none"> •
Dr Miles Carter	Locality Clinical Director West Oxfordshire Locality	✓	<ul style="list-style-type: none"> • Director, 50% owner and shareholder of QMasters Medical Informatics Ltd • Director and shareholder of Hanborough Medical Services • GP Partner Eynsham Medical Group • Practice owns shares in Principal Medical Limited • Practice is a member of WestMed federation
Dr David Chapman	Locality Clinical Director - City	✓	<ul style="list-style-type: none"> • GP partner and part owner at Hollow Way Medical Centre • Undertakes work for Southern Health paid via Practice • Practice is a member of OxFED • Practice Partner is a Director of OxFED
Dr Jonathan Crawshaw	Locality Clinical Director – South West Locality	✓	<ul style="list-style-type: none"> • Partner at Berinsfield Health Centre • Berinsfield Health Centre is part of the Abingdon Federation • Berinsfield Health Centre holds a share in Principal Medical Limited • Wife employed by Oxford University Hospitals NHS Trust as a Medical Consultant
Mike Delaney	Lay Member		<ul style="list-style-type: none"> • Director and Shareholder MFD Partners

			International Ltd
Roger Dickinson	Lay Member Lead for Governance and Vice Chair	✓	<ul style="list-style-type: none"> • Non-Executive Director / Trustee Institute of Food Research, Norwich • Associate of Dudley Smith Ltd
Diane Hedges	Deputy Chief Executive and Chief Operating Officer		<ul style="list-style-type: none"> • Managing Director of Diane Hedges Ltd
Gareth Kenworthy	Director of Finance	✓	<ul style="list-style-type: none"> • None
Stuart MacFarlane	Practice Manager Representative		<ul style="list-style-type: none"> • Partner of Bury Knowle Health Centre • Partner of Wood Farm Medical Centre • Director and shareholder in BK Health Limited (holds a PMS Contract for the Berryfields Medical Centre in Aylesbury) • Practice is a member of OxFED
Dr Joe McManners	Clinical Chair	✓	<ul style="list-style-type: none"> • GP partner Manor Surgery • Wife works in obstetrics and gynaecology at Oxford University Hospitals NHS Foundation Trust (OUHFT) • Practice is a member of OxFED • Practice Partner is a Director of OxFED
Dr Jonathan McWilliam	Director of Public Health, Oxfordshire County Council		<ul style="list-style-type: none"> • Wife is a director of and holds shares in OMG Plc • OCC pooled budgets with NHS
Catherine Mountford	Director of Governance and Business Process		<ul style="list-style-type: none"> • None
Dr Paul Park	Locality Clinical Director – North Oxfordshire Locality	✓	<ul style="list-style-type: none"> • GP partner at Hightown Surgery • Wife is employee of Citizen's Advice Bureau • Practice owns shares in Principal Medical Limited • Practice is a member of NOXMed federation • Appointed Member of Council of Governors at Oxford University Hospitals NHS Foundation Trust
Guy Rooney	Medical Specialist Advisor	✓	<ul style="list-style-type: none"> • Medical Director Great Western Hospitals NHS Foundation Trust
David Smith	Chief Executive	✓	<ul style="list-style-type: none"> • Wife owner of Imagine Your Potential and works in the NHS, local government and private sector
Duncan Smith	Lay Member	✓	<ul style="list-style-type: none"> • Partner in Dudley Smith Limited Management

			<p>Consultants. Wife also partner in the business.</p> <ul style="list-style-type: none"> • Associate with Bevan Brittan LLP which will involve work with NHS provider trusts
Kate Terroni	Director for Adult Services, Oxfordshire County Council		<ul style="list-style-type: none"> • OCC pooled budgets with NHS
Professor Louise Wallace	Lay Representative – Patient and Public Involvement	✓	<ul style="list-style-type: none"> • Director and Shareholder of Health Behaviour Research Limited • Managing Director of Health Behaviour Research Consultancy • Lay Member General Dental Council Fitness to Practice Panel • Scientific advisor to Department of Health National Institute for Health Research Health Services and Delivery Research Programme • Director and Trustee of UK Public Health Register • Professor of Psychology & Health at the Open University (part-time)
Sula Wiltshire	Director of Quality and Innovation and Lead Nurse	✓	<ul style="list-style-type: none"> • Daughter employed as Nurse at Oxford University Hospitals Trust • Appointed Member of Council of Governors at Oxford Health NHS Foundation Trust