



Oxfordshire Clinical Commissioning Group Board Meeting

Date of Meeting: 25 May 2017	Paper No: 17/30
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Title of Paper: OCCG Board Action Tracker
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Paper is for: (please delete tick as appropriate)	Discussion	<input checked="" type="checkbox"/>	Decision	<input type="checkbox"/>	Information	<input checked="" type="checkbox"/>
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Purpose and Executive Summary: To update the Board on actions arising from previous meetings.

Financial Implications of Paper: There are no financial implications directly from the paper.

Action Required: To receive and note updates to previous actions.

OCCG Priorities Supported (please delete tick as appropriate)	
<input checked="" type="checkbox"/>	Operational Delivery
<input checked="" type="checkbox"/>	Transforming Health and Care
<input checked="" type="checkbox"/>	Devolution and Integration
<input checked="" type="checkbox"/>	Empowering Patients
<input checked="" type="checkbox"/>	Engaging Communities
<input checked="" type="checkbox"/>	System Leadership

Equality Analysis Outcome: Not applicable.
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Link to Risk: The paper does not directly link to any risk but actions within the paper may impact on risks within the Strategic and Red Operational Risk Registers.
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Author: Lesley Corfield, Business Manager: lesley.corfield@oxfordshireccg.nhs.uk

Clinical / Executive Lead: Catherine Mountford, Director of Governance:
catherine.mountford@oxfordshireccg.nhs.uk

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OXFORDSHIRE CLINICAL COMMISSIONING GROUP (OCCG) BOARD
Action Tracker - March 2017 for May Meeting

Meeting Date	Item	Action	Owner	Update	Open/Closed
26/01/2017	Regulators for providers and their responsibility, how providers were held to account and actions monitored	The Chief Executive was prepared to reflect back the comments from the Lay Member (voting) regarding the regulator roles to NHS England (NHSE) and NHS Improvement (NHSI).	DS	30/03: The Chief Executive reported some comments had been fed back to both regulators around the need to be more joined up. The NHSE Delivery Plan was due to be issued on 31 March 2017 and it was anticipated this would include some statements around how organisations could improve communication. The action would be closed but monitored and reopened should there be a need. The rising concern in OCCG Board Committees around the lack of clarity on decision made or input into the decision making was noted.	Closed 30/03
26/01/2017	Services for Carers	(1) The Deputy Director of Delivery and Localities, Head of Primary Care and Localities to check OCC had undertaken an Equality Impact Assessment (EIA) or Quality Impact Assessment (QIA). (2) The Director of Finance would check the finances in the paper as he advised the current spend would be maintained and OCCG would look to increase the funding as the numbers increased whilst the Lay Member (voting) felt the figures in the report indicated £1.0m would come out. (3) The Chief Operating Officer was delegated responsibility for sign off as the lead director.	(1) JD/LC (2) GK (3) DH	26/01: (1) The Director of Public Health reported he had been advised a Quality and Diversity Impact Assessment had been undertaken for the Carers' Consultation and this would be sent to the Business Manager for circulation to the Board - the document was circulated.	Open
26/01/2017	Finance Report Month 9	The relevant clause in the NHS Act which made clear the power of the Secretary of State over NHS money to be circulated as a reminder to the Board.	CM	15/05: an extract from the 2012 Act giving NHSE the power to tell CCGs what they were able to do with their funding was circulated.	Closed 25/05
26/01/2017	Safeguarding Report	The Director of Finance would follow up on the query concerning the Child Death Review Processes and the on-line system for which there was only one supplier around whether there were any particular rules to ensure value for money or if the service was being commissioned with other organisations which would provide value at scale.	GK		Open
26/01/2017	Strategic Risk Register and Red Operational Risks	The Board agreed that AF21 – Transformational Change – rating had reduced from 20 to 16 making it a high risk but given the views of the Finance Committee this would be referred back to the Directors' Risk Review meeting	CM		Open
30/03/2017	Integrated Locality Teams	The Chief Operating Officer and Director for Adult Services would bring a report to the next Board meeting and look at actions to take forward.	DH/KT	16/05: Discussed outside the meeting by DH/KT who agreed to add to future workshop agenda.	Closed
30/03/2017	Information Technology	Consideration to be given to an OCCG Board Workshop receiving a presentation on the IT road map. To be advised whether a risk assessment had been undertaken around change in the system.	CM/PP/GK PP/GK	12/05: A paper on the Oxfordshire Digital Programme had been taken to the April meeting of the CCG Executive attended by the majority of the Board. The CCG Executive discussed the content of the paper and felt a Board Workshop would not be required.	Closed 25/05 Open
30/03/2017	Children's Trust Board	The Director Children's Services should discuss with the Chief Operating Officer a greater connection and relationship with the Children's Trust Board and how the OCCG Board should receive further updates.	DH/Lucy Butler		Open
30/03/2017	Strategic Risk Register and Red Operational Risks	Management team to review how the financial, operational and strategic risk around the referral to treatment (RTT) situation should be considered in the Risk Register.	GK	12/05: The Directors Risk Review Group undertook a thorough review of the Strategic and Operational Risk Registers at its meeting on 03/05/2017 and this was included in the discussion.	Closed 25/05