

**Oxfordshire Clinical Commissioning Group  
Board Meeting**

<b>Date of Meeting:</b> 29 November 2016	<b>Paper No:</b> 16/85
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<b>Title of Presentation:</b> Corporate Governance Report
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<b>Is this paper for</b>	<b>Discussion</b>		<b>Decision</b>		<b>Information</b>	✓
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<p><b>Purpose and Executive Summary (if paper longer than 3 pages)::</b></p> <p>This report includes information on the following:</p> <ul style="list-style-type: none"> <li>• Use of the Seal</li> <li>• Single Tender Action Waivers</li> <li>• Declarations of Hospitality</li> <li>• Declarations of Interest</li> </ul>
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<b>Financial Implications of Paper:</b> Use of the seal and single tender action waivers have financial implications for the organisation.
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<b>Action Required:</b> To note the contents of the paper.
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<b>NHS Outcomes Framework Domains Supported (please tick ✓)</b>	
<input type="checkbox"/>	Preventing People from Dying Prematurely
<input type="checkbox"/>	Enhancing Quality of Life for People with Long Term Conditions
<input type="checkbox"/>	Helping People to Recover from Episodes of Ill Health or Following Injury
<input type="checkbox"/>	Ensuring that People have a Positive Experience of Care
<input type="checkbox"/>	Treating and Caring for People in a Safe Environment and Protecting them from Avoidable harm

<b>Equality Analysis completed</b> (please tick and attach)	Yes	No	Not applicable ✓
<b>Outcome of Equality Analysis</b>			

<b>Author:</b> Catherine Mountford Director of Governance	<b>Clinical Lead:</b> Dr Joe McManners Clinical Chair
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## **Corporate Governance report: October 2016 – November 2016**

### **Use of the Seal**

There have been no uses of the Seal in the period October 2016 - November 2016.

### **Single Tender Action Waivers: October 2016 - November 2016**

<b>Supplier</b>	<b>Justification</b>	<b>Cost</b>
Healthcare Gateway Ltd, Yeadon, Leeds	The MIG is the central platform which supplies GP Patient and other data to drive the views of the Oxfordshire Care Summary (OCS). This is an annual renewal of the software licence. Should the process go out to the open market it would form part of a comprehensive redesign of the OCS infrastructure.	£59,700 ex VAT
Global Diagnostics, UK Ltd, Colney Hall, Watton Road, Norwich, NR4 7TY	As part of the planned care programme of work, provision of community diagnostics is to be reviewed and procured as a whole service during 2016/17 replacing the planned procurement of ultrasound alone. The wider procurement will not only encompass current community diagnostic services of ultrasound, endoscopy and echocardiogram but will look to include 2 week waits and other diagnostic procedures (scope yet to be defined) into a single contract. A Single Tender Action is requested to extend the Global Diagnostics contract until 31 March 2017. All community diagnostic contracts will then end at the same time to allow for service commencement of a broader community diagnostic contract to commence in April 2017 following procurement.	£399,605.50 annual value of contract
Inhealth Echotech Ltd, 64 Goldsmith Avenue, Southsea, PO4 8FH	As part of the planned care programme of work, provision of community diagnostics is to be reviewed and procured as a whole service during 2016/17 replacing the planned procurement of ultrasound alone. The wider procurement will not only encompass current community diagnostic services of ultrasound, endoscopy and echocardiogram but will look to include 2 week waits and other diagnostic procedures (scope yet to be defined) into a single contract. A Single Tender Action is requested to extend the Inhealth Echotech contract until 31 March 2017. All community diagnostic contracts will then end at the same time to allow for service commencement of a broader community diagnostic contract to commence in April 2017 following procurement.	£175,469.10 annual contract

**Declaration of Hospitality: October 2016 - November 2016**

There were no Declarations of Hospitality in the period October 2016 – November 2016.

**Declaration of Interest Register**

Please see below the Declaration of Interests by members of the OCCG Board:

Name	Position	Voting Board Member	Interest
Dr Julie Anderson	Locality Clinical Director – South West Locality	✓	<ul style="list-style-type: none"> <li>• Salaried GP at Berinsfield Health Centre</li> <li>• Director of Berinsfield Pharmacy</li> <li>• Practice is a member of Abingdon Federation</li> </ul>
Dr Stephen Attwood	Locality Clinical Director – North East Locality	✓	<ul style="list-style-type: none"> <li>• GP partner Bicester Health Centre</li> <li>• Part owner Bicester Health centre</li> <li>• Practice owns one share in Principal Medical</li> <li>• Practice is a member of 'ONEMED' GP federation</li> </ul>
Dr Andrew Burnett	Locality Clinical Director – South East Locality	✓	<ul style="list-style-type: none"> <li>• GP partner and part owner at Sonning Common Health Centre</li> <li>• Wife and daughter employed by Royal Berkshire Hospital</li> <li>• Practice is a member of SEOX federation</li> </ul>
Dr Miles Carter	Locality Clinical Director West Oxfordshire Locality	✓	<ul style="list-style-type: none"> <li>• Director, 50% owner and shareholder of QMasters Medical Informatics Ltd</li> <li>• Director and shareholder of Hanborough Medical Services</li> <li>• GP Partner Eynsham Medical Group</li> <li>• Practice owns shares in Principal Medical Limited</li> <li>• Practice is a member of WestMed federation</li> </ul>
Dr David Chapman	Locality Clinical Director - City	✓	<ul style="list-style-type: none"> <li>• GP partner and part owner at Hollow Way Medical Centre</li> <li>• Undertakes work for Southern Health paid via Practice</li> <li>• Practice is a member of OxFED. Practice Partner Director of OxFED</li> </ul>

Mike Delaney	Lay Member		<ul style="list-style-type: none"> <li>• Director and Shareholder MFD Partners International Ltd</li> </ul>
Roger Dickinson	Lay Member Lead for Governance and Vice Chair	✓	<ul style="list-style-type: none"> <li>• Non Executive Director / Trustee Institute of Food Research, Norwich</li> <li>• Associate of Dudley Smith Ltd</li> </ul>
Diane Hedges	Director of Delivery and Localities		<ul style="list-style-type: none"> <li>• Managing Director of Diane Hedges Ltd</li> </ul>
John Jackson	Director for Social and Community Services, Oxfordshire County Council (OCC) Director of Strategy and Transformation (OCCG)		<ul style="list-style-type: none"> <li>• OCC Pooled budgets with NHS</li> </ul>
Gareth Kenworthy	Chief Finance Officer	✓	<ul style="list-style-type: none"> <li>• None</li> </ul>
Stuart MacFarlane	Practice Manager Representative		<ul style="list-style-type: none"> <li>• Partner of Bury Knowle Health Centre</li> <li>• Partner of Wood Farm Medical Centre</li> <li>• Director and shareholder in BK Health Limited (holds a PMS Contract for the Berryfields Medical Centre in Aylesbury)</li> <li>• Practice is a member of OxFED</li> </ul>
Dr Joe McManners	Clinical Chair	✓	<ul style="list-style-type: none"> <li>• GP partner Manor Surgery</li> <li>• Wife works in obstetrics and gynaecology at Oxford University Hospitals Trust (OUHT)</li> <li>• Practice is a member of OxFED</li> </ul>
Dr Jonathan McWilliam	Director of Public Health, Oxfordshire County Council		<ul style="list-style-type: none"> <li>• Wife is a director of and holds shares in OMG Plc</li> <li>• OCC pooled budgets with NHS</li> </ul>
Catherine Mountford	Director of Governance and Business Process		<ul style="list-style-type: none"> <li>• None</li> </ul>
Dr Paul Park	Locality Clinical Director – North Oxfordshire Locality	✓	<ul style="list-style-type: none"> <li>• GP partner at Hightown Surgery</li> <li>• Wife is employee of Citizen's Advice Bureau</li> <li>• Practice owns shares in Principal Medical Limited</li> <li>• Practice is a member of NOXMed federation</li> <li>• Appointed Member of Council of Governors at Oxford University Hospitals NHS Foundation Trust</li> </ul>
Guy Rooney	Medical Specialist Advisor		<ul style="list-style-type: none"> <li>• Medical Director Great Western Hospitals NHS Foundation Trust</li> </ul>
David Smith	Chief Executive	✓	<ul style="list-style-type: none"> <li>• Wife owner of Imagine Your Potential and works in the NHS, local government and private sector</li> </ul>
Duncan Smith	Lay Member	✓	<ul style="list-style-type: none"> <li>• Partner in Dudley Smith Limited Management Consultants. Wife also partner in the business.</li> <li>• Associate with Bevan Brittan LLP which will involve</li> </ul>

			work with NHS provider Trusts
Professor Louise Wallace	Lay Representative – Patient and Public Involvement	✓	<ul style="list-style-type: none"> <li>• Director and Shareholder of Health Behaviour Research Limited</li> <li>• Managing Director of Health Behaviour Research Consultancy</li> <li>• Lay Member General Dental Council Fitness to Practice Panel</li> <li>• Scientific advisor to Department of Health National Institute for Health Research Health Services and Delivery Research Programme</li> <li>• Director and Trustee of UK Public Health Register</li> <li>• Professor of Psychology &amp; Health at the Open University (part-time)</li> </ul>
Sula Wiltshire	Director of Quality and Innovation and Lead Nurse	✓	<ul style="list-style-type: none"> <li>• Daughter employed as Nurse at Oxford University Hospitals Trust</li> <li>• Appointed Member of Council of Governors at Oxford Health NHS Foundation Trust</li> </ul>