

Oxfordshire Clinical Commissioning Group  
Board Meeting

<b>Date of Meeting:</b> 29 November 2016	<b>Paper No:</b> 16/77
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<b>Title of Presentation:</b> OCCG Priorities and Operational Plan 2017/18 – 2018/19
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<b>Is this paper for</b> (delete as appropriate)	<b>Discussion</b>		<b>Decision</b>	✓	<b>Information</b>	✓
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**Purpose and Executive Summary (if paper longer than 3 pages):**

The national planning guidance requires the development of an Operational Plan which covers a two year period; 2017/18 – 2018/19.

There are two main submissions – a full draft plan on 24 November and the Final Operational Plan on 23 December 2016.

This paper updates the Board on the development of the CCG's 2017/18 – 2018/19 Operational Plan and outlines the next steps to submission of our Final Plan. The paper also outlines the CCG's priorities for 2017/18 – 2018/19.

The Operational Plan reflects the commitments outlined in the Buckinghamshire, Oxfordshire and Berkshire West Sustainability & Transformation Plan (BOB STP), the commissioning intentions that have been agreed for 2017/18 – 2018/19 and the Oxfordshire Transformation programme.

The supporting documents referenced in Appendix 2 are not attached to this paper but are listed in Appendix 3.

**Financial Implications of Paper:**

The final Operational Plan submission will include a financial plan for 2017/18 – 2018/19.

**Action Required:**

The Board is asked to

- i. approve the OCCG priorities for 2017/18 - 2018/19;

- ii. note progress on the development of the 2017/18 – 2018/19 Operational Plan;
- iii. endorse the approach taken to develop the Operational Plan; and
- iv. agree delegated authority to the CEO and Executive Directors to sign off the final Operational Plan for submission on 23 December 2016.

<b>NHS Outcomes Framework Domains Supported</b> (please delete tick as appropriate)	
✓	Preventing People from Dying Prematurely
✓	Enhancing Quality of Life for People with Long Term Conditions
✓	Helping People to Recover from Episodes of Ill Health or Following Injury
✓	Ensuring that People have a Positive Experience of Care
✓	Treating and Caring for People in a Safe Environment and Protecting them from Avoidable harm

<b>Equality Analysis completed</b> (please delete tick and attach as appropriate)	Yes	No	Not applicable ✓
<b>Outcome of Equality Analysis</b>			

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## 1. Introduction

NHS Operational Planning and Contracting Guidance was released on 22 September 2016. It outlined a requirement for organisations to develop Operational Plans which cover the two year period 2017/18 – 2018/19, with performance, activity and finance plans reflecting two year contracts. It also brought forward the usual timescales, with final Operational Plans and signed contracts required before Christmas.

This paper provides an update on the development of Oxfordshire CCG's 2017/18 – 2018/19 Operational Plan, progress to date to allow a draft submission on 24 November 2016 and the next steps towards final submission on 23 December 2016.

This paper also outlines the CCG's priorities for 2017/18 – 2018/19, updating the priorities for the current year.

## 2. Oxfordshire CCG Priorities 2017/18 – 2018/19

In May 2016 the Board approved a set of priorities for 2016/17. As part of developing the Operational Plan, those priorities have been updated for 2017/18 – 2018/19 and are attached as appendix 1. As with the 2016/17 priorities, they are set within the context of the wider system and organisational vision.

The Board is asked to agree the priorities for the CCG in 2017/18 - 2018/19 and note that these will be used to further develop the Operational Plan, set the context in staff objective setting and will be used to review strategic risks.

## 3. Key Operational Plan Deliverables

The 2017/18 – 2018/19 Operational Plan brings together the commitments made as part of the Buckinghamshire, Oxfordshire and Berkshire West Sustainability & Transformation Plan (BOB STP), the CCG's agreed commissioning intentions for 2017/18 – 2018/19 and the Oxfordshire Transformation Programme.

The Operational Plan aims to show how, in the two year period under consideration, we intend to reduce the health, quality and finance gaps; and respond to the areas covered by the nine national 'must do's'.

### *Nine National 'Must Do' Themes:*

1. *STPs*
2. *Finance*
3. *Primary Care*
4. *Urgent and Emergency Care*
5. *Referral to Treatment Times and Elective Care*
6. *Cancer*
7. *Mental Health*
8. *People with Learning Disabilities*
9. *Improving Quality in Organisations*

There is also a focus on delivery of core business including:

- Achieving a balanced financial plan - including robust savings plans
- Delivering our ambition for reduced delayed transfers of care
- Delivering constitutional targets
- Improving patient safety
- Implementing NHS RightCare

The final 2017/18 – 2018/19 Operational Plan submission will include:

- Operational Plan narrative (draft attached as appendix 2)
- Finance template
- Activity template

#### **4. Progress to Date**

A draft Operational Plan was submitted to South Central NHSE on 24 November. This is attached as appendix 2. In addition to the narrative and templates detailed above, we will also be submitting:

- a range of strategies and documents as supporting evidence (list included as appendix 3);
- a response to the key lines of enquiry (KLOE) for the Plan; and
- project briefs for the key interventions included in the Plan.

#### **5. Next steps**

We will refine our plans to take account of the feedback provided by NHSE on our draft submission. This feedback is expected in early December.

We will continue to refine the finance and activity templates in line with NHSE queries, contracting conversations and the development of our savings plans.

To enable the submission on the 23 December 2016, the Board is asked to delegate authority for sign off of the final Plan to the CCG CEO, supported by the Executive Directors.

#### **6. Action**

The Board is asked to:

- i. approve the OCCG priorities for 2017/18 - 2018/19;
- ii. note progress on the development of the 2017/18 – 2018/19 Operational Plan;
- iii. endorse the approach taken to develop the Operational Plan; and
- iv. agree delegated authority to the CEO and Executive Directors to sign off the final Operational Plan for submission on 23 December 2016.