

Public & Patient Partnership for West Oxfordshire

MINUTES FROM STEERING GROUP MEETING

Tuesday 13th June 2017

DISCUSSION / MINUTES	ACTIONS
<p>1. Welcome & Apologies</p> <p>Attending: Graham Shelton, Chair, (Nuffield PPG); Peter Branson, Vice Chair, (West Oxfordshire MS society); John Simpson(JRS), (Retired Witney GP); Brenda Churchill (Deer Park Campaign Grp. and Deputy Mayor); Jane Southwork (Deer Park Campaign Grp.); Jan Walker (Cogges PPG); Roy Thomas, (Eynsham Medical Centre PPG); Fergus Campbell (OCCG); Jen Marks (note taker - HWO);</p> <p>Apologies: Maddy Radburn, Vice Chair (Windrush PPG); Judith Wardle (Action for Carers and patient at Cogges); Sue Chapman (Chipping Norton PPG and OUHFT Governor); Sue Smith (Charlbury Patient); Frances Ashworth (Oxford Mental Health Campaigners for Change)</p>	
<p>2. Minutes of Last Meeting</p> <p>BC reported that Witney Town Council are very happy to put information about PPPWO on the website.</p>	<p>GS/MR to send BC the information that will go on the TC website.</p>
<p>3. Matters Arising</p> <p>The TOR and slogan to be discussed at July's meeting when Judith Wardle is present.</p> <p>Group discussed the Action Log update - see Action</p>	<p>FC to bring Action Log to July's meeting.</p>
<p>4. WOLG report</p> <p>PB attended the meeting of WOLG on 8th June. He reported that the Primary Care Plan for the West Oxfordshire Locality was the main item on the agenda and that everyone involved are currently understanding what it means for them. Also discussed, was the Early Visiting Service, the Hub and working better with Pharmacists.</p>	
<p>5. Primary Care Framework</p> <p>FC updated members about developments to the West Oxfordshire Locality Group Care Plan and a discussion was held around the paper, which picks up the themes of the Primary Care Framework for West Oxfordshire, sent around by FC after the WOLG meeting on the 8th June. Some of the points raised as follows:</p> <ul style="list-style-type: none"> • This plan is an aspiration and driver to ensure that primary care can meet the needs of a growing population. • OCCG, NHSE and Locality Groups will all be involved in making the decision about how the plan is implemented. • Not possible to propose one way forward that will work across Oxfordshire. • Each Practice will implement plans differently and therefore it is vital that PPG's keep informed about what is being suggested at a practice level as they can make a difference. • On above point, Practices and PPG's can share good practice and what <i>hasn't</i> worked. • The Windrush website can be influential in leading the way for other practice websites as it enables a patient to make an appointment with a clinical member of staff who isn't a 	

Public & Patient Partnership for West Oxfordshire

MINUTES FROM STEERING GROUP MEETING

Tuesday 11th April 2 – 4pm 2017

GP.

- FC informed members that the number of people over the age of 85 is increasing 4% a year which increases the medical work load significantly.
- The need for OCCG to work closer with local councils.
- The need for more diagnostic equipment outside hospitals which are accessible to GPs to enable faster and more effective diagnosis in the community.
- On the above point, the fact that some diagnostic equipment needs specialist to run them and the importance of identifying the diagnostic facilities that would be most widely used in the community to be implemented (such as blood and urine testing)
- The importance of accessing the GP in a reasonable amount of time to get a diagnosis in the first place - FC reported that this is the single clearest point that OCCG are hearing about Primary Care.
- A point about current and future use of technology in Primary Care will be added by FC.
- Integration with different services was noted as not being on the priorities as was links to Voluntary and Community Organisations.
- FC said that the hope is that plans are finalised by the end of October with more input from WOLG and PPPWO.

There were other discussions on:

- numbers of new developments being planned for West Oxfordshire and whether section 106 legal agreements are used for health in West Oxfordshire.
- Data sharing and data protection. Effective integration would mean shared records.
- Effective IT systems to enable effective and confidential sharing of information.
- Pros and cons of sharing records and the need for there to be a filter so confidential information isn't seen.
- The fact that each practice operates different appointment systems. This was evident in the discussions in the group when members shared their experiences of their own practices. Different practices have different challenges.
- General Practice has a role to play in prevention.
- Integration of Community Pharmacists. How will this work - confidential issues and sharing information.
- Need for Ophthalmologists and Dentists to be able to refer direct to specialists.
- The overlap of services such as the Hub/OOH/MIU.

Public & Patient Partnership for West Oxfordshire

MINUTES FROM STEERING GROUP MEETING

Tuesday 11th April 2 – 4pm 2017

<ul style="list-style-type: none"> • Mental Health support in the community. • Transport and Access issues for people living in rural areas. • How to identify rural and isolated communities. 	
<p>6. LFC Report GS informed members that the Chairs use their meeting to discuss the issues that they raise with OCCG. GS explained that at the last meeting, a discussion took place as to how the Locality Forum Chairs can have more influence into the Primary Care Commissioning Committee through the Primary Care Patient Advisory Group. He asked for volunteers to represent the West Locality. BC and Jane S volunteered to support GS with this.</p>	
<p>7. Eynsham Survey GS explained that he had been discussing with George Smith, new Chair of Healthwatch Oxfordshire, the development of a survey into patient-perceived health and social care needs in Eynsham, where a great deal of new housing is planned. If the survey can't be done in Eynsham, Witney would make an attractive alternative venue. RT said that the Eynsham Practice PPG is currently designing an initial survey which will be followed by something more detailed. Graham requested that he be invited to the next Eynsham PPG meeting where this will be discussed as it is very important to work together on this. Action: GS and Roy Thomas to liaise urgently.</p>	
<p>8. Update from PPGs Cogges: Jan W reported that the Cogges PPG takes place on Wednesday 15th June. Nuffield: The PPG met last week and GS told members that they are exploring social media options of promoting the PPG. Eynsham: RT informed members that “prevention and self-care” is included in the draft constitution. A Dr at the Practice takes a very active interest in housing and transport in the community and will be updating the PPG on development in the area.</p>	
<p>9. AOB PB told members that in his practice (Chipping Norton), the PPG is making people aware of PPG week through Facebook and Twitter. There is a Patient and Public Involvement (PPI) workshop on the 10th July hosted by the Thames Valley Patient Experience Operational group. JM informed group that Nicola Tomlin, a volunteer from Al-Anon who are a support group “offering hope for families and friends of alcoholics” will come and talk to PPPWO at July's meeting. JM informed group that HWO has four work experience students from Yr. 12 at Bartholomew School in Eynsham coming for a week</p>	

Public & Patient Partnership for West Oxfordshire

MINUTES FROM STEERING GROUP MEETING

Tuesday 11th April 2 – 4pm 2017

in July which coincides with PPPWO July's meeting. They will attend PPPWO to gain an understanding about PPGs. BC reported that she had attended an Oxfordshire Community Engagement Forum hosted by SCAS. BC told members that she had learnt about First Responders and the important work they carried out.	
10. Dates of Next Meetings 11 th July 10am - WODC Elmfield Offices, Rm 2 12 th September 2pm - WODC Woodgreen Offices, Rm2 10 th October 10am - WODC, Woodgreen Offices, Rm 1 14 th November 2pm - WODC, Elmfield Offices, Rms 1 or 2 12 th December 10am - WODC Woodgreen Offices, Rm2	