



AGENDA: Final

Title of Meeting: South East Oxfordshire Locality Executive


Date, Time: Tuesday 5th June 2018, 13:00 to 15.00

Venue: Hampden House, Monument Park, Warpsgrove Lane, Chalgrove OX44 7RW

Chair – Nettlebed

		Presenter	Purpose	Paper	Time
1.	Introduction i. Welcome: ii. Ian Bottomley CCG iii. Mel Wilkinson Service Manager Primary Care Carers Support Service iv. Kiren Collinson Clinical Chair CCG v. Apologies: John Reid PPG rep vi. Updates to Declaration of Interests	Chair	Information		13.00
2.	Minutes of the last meeting (1st May 2018) and Matters Arising	Chair	Decision, information	 DRAFT SEOL Minutes 01.05.2018 V3.docx	13.05
3.	LCD Update: i. Clinical Pharmacists: Proposal from PS UK now with Federation. ii. Social Prescribing update iii. STF update iv. August Locality Meeting	Ed Capo- Bianco	Discussion		13.15
4.	SE Locality Forum update	Jeremy Hutchins	Information/ Discussion	 ReportToSEOL.6.18. docx	13.45
5.	Federation update	Sara Doughty	Information/ Discussion		13.50

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6.	Carers Support Service	Mel Wilkinson	Information/ Discussion		14.00
7.	Top Burning Issues in Practices i. Cluster groups to discuss ii. Come prepared to discuss	Ed Capo- Bianco	Discussion		14.15
8.	AOB i. Other issues – contact Anne Lankester ii. Planned Care Project Report			 Planned Care Project Report 201805 v 01.1	
Close of Meeting					15:00
Date of next meeting: Tuesday 3rd July 2018 1-3: Chairing Practice-Rycote					

Dates of future meetings	Chairing practice
7 th August 2018	Goring/Woodcote
4 th September 2018	Wallingford
2 nd October 2018	The Bell
6 th November 2018	Chalgrove/Watlington
4 th December 2018	Sonning Common
8 th January 2019 (2 nd Tuesday due to Bank holiday)	The Hart
5 th February 2019	Mill Stream
5 th March 2019	Morland House
<i>Venue/time: Hampden House, Monument Park, Warpsgrove Lane, Chalgrove OX44 7RW 13.00-15.00</i>	

Brief information items for practices (recently featured in [GP Bulletin](#))

IMPORTANT - All Paperless Referrals from October 2018:

There is a national requirement that from October 2018 all GP referrals to consultant led first outpatient appointments must be made via the NHS e-Referral System (e-RS). If a referral does not have a UBRN number then the provider will not be paid. In line with this OUHT will be going Paperless and only accepting eRS referrals for GP to consultant led clinics. Any referrals received after 1/10/2018 not on eRS will be returned to practices to

put on the electronic system. In line with this the new GP contract will make use of eRS a requirement.

To reduce the risk for OUHT, a transition period will start where GP practices will be advised to start making sure all referrals are made by eRS with a proposed switch off date for non eRS referrals of 1/9/2018 or earlier if needed. More details will follow in the next few weeks. Please can you alert GPs and relevant administrative staff of this change.

Any queries to OCCG.plannedcare@nhs.net

Safeguarding Conference Report for GP – new proforma

The OCCG safeguarding team, in conjunction with children's social care, has produced an EMIS proforma to generate reports for case conferences. It has been released in the latest [proforma update](#) in response to GP requests for a self-populating form and will be available through your EMIS systems (unfortunately not Vision INPS). When all proformas for a family have been generated, they are attached to a secure email and sent to the case conference administrator address, as detailed on the proforma. If you prefer to send a letter containing the information, that is also acceptable to children's social care. Vision practices will need to send a letter.

For full details, please see the [instructions](#) .


If you have any questions or feedback please email: occg.gpproformas@nhs.net

Publicity resources for the Over the Counter Medicines Campaign

Please share with your patients the resources which OCCG has made available for the [Over the Counter Medicines Campaign](#). These include:

- [slides for practice TV screens](#)
 - [patient leaflet](#).
 - [poster](#) - If you require printed posters please email cscsu.talkinghealth@nhs.net.
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Regular information items

GP Weekly Bulletin	http://www.oxfordshireccg.nhs.uk/professional-resources/gp-weekly-bulletin/
Oxfordshire Healthcare Transformation Prog.	http://www.oxonhealthcaretransformation.nhs.uk/news
SE Integrated Locality Team	Email: oxfordhealth.integratedteamsoutheast@nhs.net Telephone: 01865 903853
Clinical guidelines on the OCCG website	http://www.oxfordshireccg.nhs.uk/professional-resources/clinical-guidelines.htm
Oxon Primary Care Learning	http://www.oxfordprimarycarelearning.org.uk/
Primary Care LIS 2018/19	http://www.oxfordshireccg.nhs.uk/professional-resources/documents/primary-care/local-investment-scheme/LIS-18-19-final.pdf
Health Inequalities Commission report	http://www.oxfordshireccg.nhs.uk/about-us/work-programmes/health-inequalities-commission/health-inequalities-findings/
Dermatology Section 01235-517760 occg.swoldermatology@nhs.net	<p><i>Dear All</i></p> <p><i>This is a reminder that there is now a GP-led dermatology service running from Woodlands Surgery in Didcot, for surgical removal of low-risk Basal Cell Carcinomas (low-risk being below the clavicle, and less than 1cm). We also treat solar keratoses and Bowen's (if topical treatment has failed or is not appropriate). We are two local GPs, Adam Jones and Estelle James, who have done training at the dermatology department at the Churchill, and we are accredited for removal of these lesions. Our service went live in February 2017 and is running well. Patients like being seen closer to home, and we don't have long waits for appointments.</i></p> <p>HOW TO REFER: You can refer patients by completing the below referral form and emailing it to occg.swoldermatology@nhs.net. If you are not sure if something is appropriate for our service, you can also send a photo and we will return the referral to you if it doesn't fall within our remit.</p> <p><i>Kind regards</i> <i>Adam and Estelle</i></p> <p> SWOL Referral Proformav2.docx</p>