





AGENDA: FINAL

Title of Meeting: South East Oxfordshire Locality Executive



Date, Time: Tuesday 10th April 2018, 13:00 to 15.00

Venue: Hampden House, Monument Park, Warpsgrove Lane, Chalgrove OX44 7RW

Chair – Mill Stream Practice

		Presenter	Purpose	Paper	Time
1.	Introduction i. Welcome: ii. Ruth Swift Age UK iii. Penny Thewlis Age UK iv. Amar Latif CCG v. Paul Swan CCG vi. Ian Bottomley CCG vii. Apologies: viii. Updates to Declaration of Interests	Chair	Information		13.00
2.	Minutes of the last meeting (6th March 2018) and Matters Arising	Chair	Decision, information	 SEOLG Draft Minutes 06.03.2018 v3.docx	13.05
3.	Long Term Conditions Update	Amar Latif	Information/ Discussion	 Oxfordshire LTC Locally Commissioned	13.10
4.	LCD Update: i. Clinical Pharmacists: Proposal from PS UK now with Federation. ii. STF update: Ex-directory number	Chair	Discussion	 Proposal from PSUK Clinical Services-Clinic	13.30
5.	SE Locality Forum update	John Reid	Information	 ReportToSEOL.4.18. docx	13.45

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6.	Age UK: locality update on social prescribing funding	Penny/Ruth	Information/ Discussion		13.50
7.	AOB i. Other issues – contact Anne Lankester ii. Planned Care Project Report iii. Pathology Issues: Quality Update Another letter written to Medical director at RBH highlighting serious concern and requesting assurance, sent on request of Sula. BSPS investigating each incident and reporting back to us. Meeting with BSPS booked for 19/4/18 (being hosted at Nettlebed practice). A representative from each practice attending iv. Board Update 29.03.18 v. SW Dermatology Clinic: Woodlands in Didcot available on ERS vi. LIS 17-18 update: reminder to all to complete actions and send in data as required. vii. PCP 17-18 update: reminder for 3 actions work to be submitted. viii. Reminder to practices to submit numbers of 10+ meds –not including creams or appliances ix. Minutes from the Diabetes MDT meetings need to be submitted to Anne x. Catheter Changes-Dan Faller GP Rycote			 Planned Care Project Report 201804 v 01.1  2018.03.29 Board briefing.docx	14.15

Close of Meeting					15:00
Date of next meeting: Tuesday 1st May 2018 1-3: Morland House					

Dates of future meetings	Chairing practice
5 th June 2018	Nettlebed
3 rd July 2018	Rycote
7 th August 2018	Sonning Common
4 th September 2018	Wallingford
2 nd October 2018	The Bell
6 th November 2018	Chalgrove/Watlington
4 th December 2018	Goring/Woodcote
8 th January 2019 (2 nd Tuesday due to Bank holiday)	The Hart
5 th February 2019	Mill Stream
5 th March 2019	Morland House
<i>Venue/time: Hampden House, Monument Park, Warpsgrove Lane, Chalgrove OX44 7RW 13.00-15.00</i>	

Brief information items for practices (recently featured in [GP Bulletin](#))

IMPORTANT - All Paperless Referrals from October 2018:

There is a national requirement that from October 2018 all GP referrals to consultant led first outpatient appointments must be made via the NHS e-Referral System (e-RS). If a referral does not have a UBRN number then the provider will not be paid. In line with this OUHT will be going Paperless and only accepting eRS referrals for GP to consultant led clinics. Any referrals received after 1/10/2018 not on eRS will be returned to practices to put on the electronic system. In line with this the new GP contract will make use of eRS a requirement.

To reduce the risk for OUHT, a transition period will start where GP practices will be advised to start making sure all referrals are made by eRS with a proposed switch off date for non eRS referrals of 1/9/2018 or earlier if needed. More details will follow in the next few weeks. Please can you alert GPs and relevant administrative staff of this change.

Any queries to OCCG.plannedcare@nhs.net

Safeguarding Conference Report for GP – new proforma

The OCCG safeguarding team, in conjunction with children's social care, has produced an EMIS proforma to generate reports for case conferences. It has been released in the latest [proforma update](#) in response to GP requests for a self-populating form and will be available through your EMIS systems (unfortunately not Vision INPS). When all proformas for a family have been generated, they are attached to a secure email and sent to the case conference administrator address, as detailed on the proforma. If you prefer to send a letter containing the information, that is also acceptable to children's social care. Vision practices will need to send a letter.

For full details, please see the [instructions](#).


If you have any questions or feedback please email: occg.gpproformas@nhs.net

Publicity resources for the Over the Counter Medicines Campaign

Please share with your patients the resources which OCCG has made available for the [Over the Counter Medicines Campaign](#). These include:

- [slides for practice TV screens](#)
 - [patient leaflet](#).
 - [poster](#) - If you require printed posters please email cscsu.talkinghealth@nhs.net.
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Regular information items

GP Weekly Bulletin	http://www.oxfordshireccg.nhs.uk/professional-resources/gp-weekly-bulletin/
Oxfordshire Healthcare Transformation Prog.	http://www.oxonhealthcaretransformation.nhs.uk/news
SE Integrated Locality Team	Email: oxfordhealth.integratedteamsoutheast@nhs.net Telephone: 01865 903853
Clinical guidelines on the OCCG website	http://www.oxfordshireccg.nhs.uk/professional-resources/clinical-guidelines.htm
Oxon Primary Care Learning	http://www.oxfordprimarycarelearning.org.uk/
Primary Care LIS 2017/18	http://www.oxfordshireccg.nhs.uk/professional-resources/local-investment-scheme-2017-18.htm
Health Inequalities Commission report	http://www.oxfordshireccg.nhs.uk/about-us/work-programmes/health-inequalities-commission/health-inequalities-findings/
Dermatology Section 01235-517760 occg.swoldermatology@nhs.net	<p><i>Dear All</i></p> <p><i>This is a reminder that there is now a GP-led dermatology service running from Woodlands Surgery in Didcot, for surgical removal of low-risk Basal Cell Carcinomas (low-risk being below the clavicle, and less than 1cm). We also treat solar keratoses and Bowen's (if topical treatment has failed or is not appropriate). We are two local GPs, Adam Jones and Estelle James, who have done training at the dermatology department at the Churchill, and we are accredited for removal of these lesions. Our service went live in February 2017 and is running well. Patients like being seen closer to home, and we don't have long waits for appointments.</i></p> <p>HOW TO REFER: You can refer patients by completing the below referral form and emailing it to occg.swoldermatology@nhs.net. If you are not sure if something is appropriate for our service, you can also send a photo and we will return the referral to you if it doesn't fall within our remit.</p> <p><i>Kind regards</i> <i>Adam and Estelle</i></p> <div style="text-align: center;">  SWOL Referral Proformav2.docx </div>