

North Oxfordshire Locality Commissioning Meeting

Date of Meeting: 18 December 2018	Item No: 8 ii					
Title of Paper: Locality Diabetes Coordinator needed						
Is this paper for	Discussion		Decision		Information	✓

Purpose and summary of paper:

Unfortunately OCCG still haven't been able to recruit a Diabetes Locality Co-ordinator from the North locality. The job description is overleaf.

OCCG have expanded this to also cover practice nurses if one was willing but unfortunately no-one has come forward.

We now have 5 of the 7 positions filled (2 in Oxford City) and are keen to get someone in place in the North to support practices.

Diabetes clinical lead, Dr Amar Latif is very happy for people to contact him directly to talk things through if they wish.

Action Required:

Please consider whether you or a colleague would be interested in this post, and share the job description as appropriate.

Author: Dr Amar Latif	Clinical Lead: Dr Amar Latif
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Locality Diabetes Coordinator - Oxfordshire

Oxfordshire CCG is to appoint 7 Locality Diabetes Coordinators across Oxfordshire, with two in Oxford City and one in every other locality. The coordinators will contribute to the vision and aims of the Oxfordshire Diabetes Project Board:

Provide the highest quality of care for people with diabetes across Oxfordshire

Contributing aims:

- To deliver high quality diabetes care
- To reduce variation in diabetes care
- To provide efficient and sustainable diabetes care

Description of the role

The following is a description of the main duties/responsibilities of the role:

1. Focus on improving diabetes treatment targets and care processes across the locality
2. Sharing best practice on managing diabetes patients and their care across practices in the locality, including in-practice support/advice.
3. Coordinating diabetes healthcare professional education for primary care. Defining the need for the locality, including the type of education. Understand how effective education is for the locality.
4. Identifying primary care diabetes expertise and resource within the locality and proposing/coordinating how the resource can be shared across the locality. This would include detailing any investment that may be required to facilitate this.
5. Develop effective working relationships with the diabetes specialist team.
6. Providing leadership and support for the other practice diabetes GP leads in the locality and chairing of the 6 monthly Locality Diabetes Review Meeting.
7. Contributing clinical focus to developing the Oxfordshire Integrated Diabetes Service and its governance/contractual development.
8. Be an ambassador for Year of Care Planning for diabetes care in the locality.
9. Provide a point of contact and liaison for OCCG's diabetes commissioners.
10. Identifying Type 1 patients not attending specialist clinics

The role is fixed term for one year. The time dedicated to the role will be a standard 25 sessions per year, approx. 1 session every two weeks. There will also be up to 10 flexible extra sessions available which would be used in the first 4-6 months in the role to intensify induction into the role. The post holder will provide a monthly summary report to Oxfordshire CCG commissioners as to the sessions completed and what work has been done in those sessions.

The practice will be reimbursed for time in the role at a rate of £75 per hour, which is the standard Oxfordshire CCG rate for GPs undertaking work for the CCG. The practice is to invoice Oxfordshire CCG, not the individual GP taking up the role. If a non-GP takes up the role, the practice will be reimbursed according the current practice staff grade of the coordinator.

Person specification

Requirement	Essential	Desirable
<p>Qualifications and Training</p> <p>Professional Registration</p>	<p>Appropriate healthcare professional training and qualifications to enable delivery of duties/responsibilities of the role, including any relevant and up to date professional registration.</p>	<p>MRCGP</p> <p>Currently on Medical Performer's List</p>
<p>Experience and Level of Responsibility</p> <p>Current Working</p> <p>Specialist Diabetes Care</p>	<p>Holds a substantive post at a practice within the locality</p>	<p>Lead GP for the Practice for Diabetes</p> <p>Post-graduate diploma in Diabetes</p>
<p>Key Priorities</p>	<p>Understand the importance of the 8 care processes and the NICE triple treatment targets</p> <p>Use of the Diabetes Dashboard to support practices who are below the locality/OCCG average in achieving the average</p> <p>Supporting practices who are doing well and disseminating learning from these practices to the rest of the locality</p>	
<p>Skills and Knowledge</p> <p>Year of Care Approach</p>	<p>Be a champion for Year of Care (YOC) training throughout the locality</p> <p>Have undertaken the YOC training (or be booked on an upcoming course)</p> <p>Be a champion of Year of Care Planning and be willing to support YOC co-ordinators in helping to implement the YOC</p>	

	approach within each practice	
Team Working	<p>Attend Diabetes Project Group Meetings as required</p> <p>Work with the OCCG Clinical Lead for Diabetes, OCCG Commissioners and the specialist Diabetes team (Consultants and DSNs) to identify ways of implementing key priorities across the locality</p>	
<p>Locality Development</p> <p>Leadership Skills</p> <p>Locality Working</p>	<p>Ability to work with practices across the locality to improve outcomes</p> <p>Chairing of Locality Diabetes Review Meetings twice a year and coordinating the agenda</p> <p>Identifying key areas of development required for the locality</p> <p>Identify primary care diabetes expertise across the locality</p>	Support models of care that will improve delivery of diabetes care across the locality
Educational Development	Identify educational needs across the locality across GP clinical leads and practice nurses	Help develop educational material/criteria to support the educational needs of the locality