

Don't fall victim to COVID-19 related fraud

Working from home

With more and more staff working from home, we have seen an increase in referrals that relate to staff undertaking secondary employment, cyber fraud and falsified expense claims.

Secondary Employment – Staff can be permitted to have more than one job, but it is not acceptable to perform two roles, for different organisations, at the same moment in time. Any secondary employment must be declared to your line manager and the company secretary, and must not interfere, conflict or overlap, with your main role.

Cyber Fraud – Whilst staff are working away from the office, they may not be using the organisation's equipment or connecting to a secure network whilst working with sensitive information, which therefore presents a risk. We have also seen an increase in scam emails and phishing techniques, so it is imperative to stay vigilant and where requests for urgent responses or payments is made, ensure usual processes are followed.

Verification of Claims – Managers should be checking the accuracy of all timesheets and expenses claims before authorising. Timesheets should always detail the shift times worked and be signed as accurate, by an appropriate person, who can validate that the shift as worked.

**Are you Concerned
About Fraud in the NHS?**

We are on the case



If you have any suspicions or concerns, you can call us anonymously on **0800 028 40 60** or contact your Counter Fraud team:

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NHS
Counter Fraud Authority


Department
of Health &
Social Care