

**Agenda Item 14b**

**Meeting:** Buckinghamshire, Oxfordshire, and Berkshire West CCGs (BOB) Governing Bodies Meetings in Common (in public)

<b>Date of Meeting</b>	9 September 2021
<b>Title of Paper</b>	Primary Care Commissioning Committees in Common: Terms of reference
<b>Lead Director</b>	Saby Chetcuti, Berkshire West CCG
<b>Author(s)</b>	Julie Dandridge Deputy Director. Head of Primary Care, Oxfordshire CCG
<b>Paper Type</b>	For approval
<b>Action Required</b>	The Governing Body Members are asked to: Approve the Primary Care Commissioning Committees Terms of Reference as recommended by the three CCGs Primary Care Commissioning Committees

**Executive Summary**

The CCGs are required under the delegation of primary medical care agreement from NHSE to have a Primary Care Commissioning Committee. The attached terms of reference for a Primary Care Commissioning Committees in Common have been modelled on the NHS E draft term of reference which can be found [here](#).

The Primary Care Commissioning Committees in Common recommend the terms of reference to the Governing Body for approval.

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<b>Previously considered by (CCG and/or ICS, ICP Boards and/or Committees)</b>	These terms of reference are recommended for approval by the CCGs Primary Care Commissioning Committees
<b>Financial and resource implications</b>	The Primary Care Commissioning Committees in Common will have oversight of the delegated budget for commissioning of primary (medical) care services across the ICS

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<b>Risk and Assurance</b>	The Terms of Reference will provide assurance to the Governing Bodies and NHSE that delegated commissioning of primary medical services is in line with the delegation agreements.
<b>Legal implications/regulatory requirements</b>	Primary care commissioning committees are a requirement under the delegation agreement between NHSE and CCG with respect to primary medical care services
<b>Consultation, public engagement &amp; partnership working implications/impact</b>	Not applicable.
<b>Public Sector Equality/Equity Duty</b>	Not applicable

<b>Conflicts of Interest</b>
Not applicable

No conflict identified	✓
Conflict noted: conflicted party can participate in discussion and decision	
Conflict noted, conflicted party can participate in discussion but not decision	
Conflict noted, conflicted party can remain but not participate in discussion	
Conflict noted, supported paper withheld from conflicted party e.g. pecuniary benefit	
Conflicted party is excluded from discussion	

<b>Authority to Make a Decision – process and/or commissioning (if relevant)</b> The Governing Body is required to approve its subcommittee's terms of reference which includes those for the Primary Care Commissioning Committees in Common
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