

Buckinghamshire, Oxfordshire and Berkshire West (BOB) CCGs Governing Bodies (in public) - Actions Log



NO.	ACTION	Workstream	ASSIGNED TO	DATE ASSIGNED	DATE DUE	RAG	NOTES
Buckinghamshire CCG							
1	RB asked if there would be a report on equality impact of COVID-19. KW replied we don't know if there will be evaluation point or part of BAU. There will be an evaluation on peak of COVID-19.	Quality	KW	11-Jun-20	TBC - at end of Pandemic	G	12/11/2020 - RB queried any further information on timing review. KW replied not yet given wave 2 ongoing.
2	RW added that frequently diagnostic waits (6weeks) come up in quality and performance reports, which is a lead in to cancer and reduced in wave 1. Keen to be assured that there is a focus on this and impact on cancer pathways. JK replied the cancer has been falling again since June with diagnostic capacity constraints.	Quality	JK	12-Nov-20	11 Mar 20 10 Dec 20 13 July 21	R	Update: RW has requested and is awaiting an update on cancer performance. RB to advise JK
3	To review (for local learning) the PHSO report published last week on CHC. Includes recommendations for CCGs on ensuring appropriate training and learning opportunities for staff applying the criteria. These appear on the executive summary and on pages 22/23 of the full report.	Quality	KW/DW	12-Nov-20	11 Mar 20 10 Dec 20 13 July 21	R	12/11/2020 DW has asked Asela Ali (CCG Quality and Safety Manager,) Suzanne Awadallah (Continuing Healthcare (Bucks) Service Manager Oxford Health) and Jan Westgarth (CCG Complaints Manager) to review including others as relevant to understand the implications of this for our local arrangements. 01/03/2021 named individuals asked for update on outcome of review - meeting scheduled for 5 March 2020 with verbal update provided at the meeting. Update: The Quality Team have been asked to provide an update and a plan around when staff can undergo the training. NHSE guidance may be required around priority setting in the light of the broader ask. Update: 21/06/21: Awaiting the national perspective on this.
4	JK reported a focus on cancer resilience, with the position much improved compared to a year ago. DS added a need to consider that some may have been downgraded to routine rather than cancelled. RB noted there are two ongoing actions detailed to capture harms and review cancer diagnostic data. ACTION: circulate latest cancer data and check whether anecdote remains a true reflection of the position.	Clinical/Professional Leadership	JK (NF)	11-Mar-21	10 Dec 20 13 July 21	R	Update: Action still outstanding. RB to chase.
Oxfordshire CCG							
5	Look into the usage of palliative care beds.	Quality	DH	30-Jan-20		G	2020.06.02: Palliative Care bed capacity at Sobell and Katharine House has been sufficient to meet demand. OCCG worked with Katharine House to increase bed capacity to respond to Covid-19. Discussions with Sue Ryder about supporting palliative care beds in South East Oxfordshire were delayed due to Covid-19 but have recently resumed. 2020.06.09: DH would continue to update the Board on progress. EC reported that options were being discussed at Locality meetings in the South. 2020.07.30: Usage of the beds under reviewed. Options for the future of Katherine House Hospice were being explored, and public engagement was being undertaken. There was currently no delay in placing patients in palliative care beds. 2020.09.24: OCCG was looking at capacity in Henley Rapid Access Care Unit (RACU), Sobell House and community hospitals. A public meeting has been offered in October. 2020.11.18: OCCG continuing to look at options for beds in South Oxfordshire; awaiting community hospital proposal from Oxford Health before public meeting can be arranged. Katharine House Hospice now back to regular capacity. No problems reported with access to palliative care beds. 2021.03.08: OH and Sue Ryder proposal received to secure two specialist beds in South Oxfordshire utilising unused RACU bed capacity. Proposal to go to next Executive and be shared with Local Councillors. 2021.06.01: Meeting with Councillors Reissmann and Gawrysiak occurred (Town and County Council). Agreed need to have public engagement meeting with Healthwatch also facilitating to describe the rationale and answer questions but received continued support for direction of travel. Will update HOSC that subject to engagement the aim will be to have two specialist beds in Wallingford Hospital and no longer continue with 4 RACU beds in Chiltern Court. Action to follow after engagement event.
6	Deputy Chief Executive to continue to look into the 2 week wait situation and forward the response from TVCA to Board members	Quality	DH	16-Mar-21		G	2021.06.01 2 week situation discussed with TVCA Led and OUHFT COO. Breast screening pressure is a national issue. TVCA developing a joint plan between TVCA and OUHFT with some project staff resource. The Screening service has lost 4 mammographers, 3 to New Zealand and one to another job. OUHFT have asked for some mutual aid from RBFT.
7	The Specialist Medical Adviser and the North Network Clinical Director to discuss the options for the use of virtual wards	Quality	GR/Sha	16-Mar-21		R	Update: A meeting has yet to take place.
Berkshire West CCG							
8	None						
Buckinghamshire, Oxfordshire and Berkshire West (BOB) CCGs							
9	In connection with discussions that took place at the last Governing Body Workshop (May 2021), the Accountable Officer, James Kent, agreed that a deep dive into Cancer 2w's and 62-day targets would take place, offering the Governing Bodies further assurance on the actions being taken towards achieving a sustainable position against national targets. This action is to be minuted as outstanding.	Clinical/Professional Leadership	JK	10-Jun-21	13-Jul-21	Completed	Update: A paper was taken to the GB workshop in July 2021. Action Complete.
10	Assurance was provided to members that the BOB ICS/BOB CCGs are continually working with all its staff to provide support during the pandemic, and that a long-term plan is being put in place to support the engagement and recovery process. These plans will be brought back for review at a future Governing Body meeting.	Clinical/Professional Leadership	JK/RP	10-Jun-21	09-Sep-21	G	
11	Provider Assurances (non-local): So as not to lose sight on performance activity that was previously reviewed at GB at place (i.e., for Berkshire West CCG: Frimley Park Hospital, Hampshire Hospitals NHS Foundation Trust (HHFT) and Great Western Hospitals NHS Foundation Trust (GWH); MT agreed that this would be taken away and worked through as to how this line of sight can be made available going forward.	Designing new ICS Operating and Delivery Models	MT	10-Jun-21	09-Sep-21	G	
12	Operational Plan: MT agreed to put together a response for the Governing Bodies providing further detail and additional assurances around specific details in the report (i.e., in relation to workforce delivery and digital space (innovation).	Designing new ICS Operating and Delivery Models	MT	10-Jun-21	13-Jul-21	Completed	Update: A paper was taken to the GB workshop in July 2021. Action Complete.
13	Operational Plan: MT agreed to take away for response, the questions raised in relation to Primary Care, and what plans are proposed/in place to improve the Mental Health of people working in our system, as outlined in the National priorities.	Designing new ICS Operating and Delivery Models	MT	10-Jun-21	13-Jul-21	Completed	Update: A paper was taken to the GB workshop in July 2021. Action Complete.