

## Agenda

Meeting: **Buckinghamshire, Oxfordshire and Berkshire West CCGs Governing Bodies Meetings in common (in public)**  
 Date: 9 September 2021  
 Time: 13.30-15.30  
 Location: Microsoft Teams Meeting

No.	Agenda Item	Paper Ref.	Action	Timing	Lead	Risk Links
1.	Welcome and Introductions	Verbal		13:30	CCG Chair	n/a
2.	Apologies for Absence	Verbal	Noting			n/a
3.	Declarations of Interest	Verbal	Noting Mitigating Actions			n/a
4.	Minutes of the meetings held on: 10 June 2021	Item 4	Approval	13:35		n/a
5.	BOB CCGs Action Log	Item 5	Noting	13:40	CCG Chair	n/a
6.	Questions in advance		Noting	13:50		n/a
7.	Questions from the floor	n/a	Noting	13:55		n/a
8.	Accountable Officer's and Directors	Item 8	Assurance	14:05	Accountable Officer/ Directors	n/a
<b>Risk Management and Assurance</b>						
9.	Risk Management and Assurance	Item 9 (a-c)	Assurance	14:20	Director of Governance and Directors of Finance	All
<b>Operational Performance</b>						
10.	Integrated Quality and Performance Report	Item 10	Assurance	14:30	Chief Nursing Officer and Performance Director	GBAF
11.	Finance Reports M4	Item 11 (a-c)	Assurance	14:45	Directors of Finance	GBAF
<b>Strategy / Policy and Decisions</b>						
12.	ICS Development	Item 12	Information/ Assurance	15:00	Director of CCG Transformation	All
<b>Governance and Assurance</b>						
13.	Corporate Governance Report	Item 13	Assurance	15.15	Director of Governance	n/a
14.	Terms of Reference <ul style="list-style-type: none"> <li>• Audit Committees in Common</li> <li>• Primary Care Commissioning Committees in Common</li> </ul>	Item 14 (a-b)	Approval	15:20	Director of Governance	n/a

For Information						
15.	PPI/Communications update	Item 15	Information Only	n/a	Lay Member PPI	n/a
16.	Committee reports and minutes <ul style="list-style-type: none"> <li>BW PCCC (Operational Group) Chairs Report: 4 August 2021</li> <li>BOB PCCCs in Common: 13 July 2021</li> </ul>	Item 16 (a-b)	Information Only	n/a	Committee Chairs	n/a
17.	BW CCGs: <ul style="list-style-type: none"> <li>Locality/Primary Care Update</li> </ul>	Item 17	Information Only	n/a	Locality Leads/	n/a
<b>Date of next meeting: 14 December 2021</b> (in public)					CCG Chair	

Please send apologies to Governing Body Secretary: [lynn.casey-sturt@nhs.net](mailto:lynn.casey-sturt@nhs.net)

**On conclusion of this Governing Body Meeting in Common (in public), our Annual Public Meetings in Common will immediately follow.**

**A conflict of interest is defined as “a set of circumstances by which a reasonable person would consider that an individual’s ability to apply judgement or act, in the context of delivering, commissioning, or assuring taxpayer funded health and care services is, or could be, impaired or influenced by another interest they hold.**