



## Townlands Stakeholder Reference Group

31 May 2016

Council Chambers, Henley Town Hall, Market Place, Henley-on-Thames, RG9 2 AQ

10am - 12pm

### Agenda

1.	Welcome and Introductions Apologies:	Roger Dickinson	5 mins
2.	Minutes of the last meeting	Roger Dickinson	10 mins
3.	Social Care	Maria Melbourne (Area Service Manager, OCC)	30 mins
4.	Order of St John	Sara Livadeas (Strategy Director) Patsy Just (Assistant Operations Director, Oxfordshire)  OSJ monitoring OSJ floor plan	30 mins  Paper 1 Paper 2
5.	Townlands Programme Update: <ul style="list-style-type: none"><li>• RACU staffing and appointment of clinical lead</li><li>• RACU KPIs</li><li>• Assurance Framework</li><li>• Site issues: Timescales on car park &amp; signage</li></ul>	Gareth Kenworthy	15 mins  Paper 3 Paper 4 Paper 5
6.	Update on Sub group activity: <ul style="list-style-type: none"><li>• Communications and opening ceremony</li><li>• Recruitment of Chair</li></ul>	Julia Stackhouse  Sarah Adair	5 mins  5 mins
7.	AOB <ul style="list-style-type: none"><li>• Future Agenda item: ILT Hub clinician</li></ul>	All	10 mins
8.	Date of Next Meeting	All	