

OXFORDSHIRE CLINICAL COMMISSIONING GROUP (OCCG) BOARD
Action Tracker - January 2018 for March Meeting

Meeting Date	Item	Action	Owner	Update	Open/Closed
25/05/2017	Integrated Performance Report (IPR)	Board to Board meeting with OUHFT to be organised in September.	KC	<p>28/09: A letter had been sent to the OUHFT CEO regarding performance and a response received. Meeting between Chairs and CEOs had been arranged but cancelled by OUHFT.</p> <p>23/01: A meeting between OCCG and OUHFT Chairs and CEOs had been organised for 22 February 2018 and would be the first point.</p> <p>30/11: OHFT undertook exit interviews for CAHMS but was planning to engage an external company to undertake the exit interviews on their behalf. An update would be provided at a later date.</p> <p>23/01: A piece of work was being undertaken by OHFT covering more than just the CAMHS service. No outcomes were yet available but these would be brought to the Board in due course.</p>	Open
25/01/2018		CAMHS Exit Interviews A report on discharge summaries to be brought to the March 2018 OCCG Board meeting.	SW SW		Open
		The RTT contract report to be reviewed to establish performance by specialty against plan and triangulate this against change in the waiting list.	DH (D&L Performance Manager)		Open
		An update on the recruitment campaign to be brought to the next OCCG Board meeting.	KT		Open
27/07/2017	Better Care Fund (BCF)	OCCG and OCC Audit Committee Chairs to discuss governance of the BCF	RD	<p>28/09: The discussion had been delayed due to holidays but was expected to take place during the second week of October.</p> <p>30/11: OCC had twice cancelled the meeting with their Audit Chair. Matter to be escalated to the Leader of the Council.</p> <p>23/01: The action remained outstanding and the Lay Vice Chair needed to discuss with the Chair and Chief Executive how to take the matter forward.</p> <p>02/02: Sarah Cox, Chief Internal Auditor, had met with Sarah Howe, Audit Manager - OCCG Auditors, in Summer 2017 and also in January 2018, to develop a coordinated approach to providing assurance over the BCF/Pooled Budgets. A draft Information Sharing Protocol had been prepared for agreement with Gareth Kenworthy and Kathy Wilcox. A current audit of the BCF governance arrangements had been scoped by the OCCG Auditors and shared with OCC. This work would be used as a single source of assurance. The two audit teams would coordinate the Internal Audit plans for 2018/19 and further develop this working arrangement. Kathy Wilcox and her team were already engaging with the OCCG Auditors in the scoping stage and information gathering regarding the work needed around Continuing Healthcare (CHC) payments.</p>	Open
28/09/2017	Oxfordshire Transformation Programme	Due to the Judicial Review and referrals to the Secretary of State, OCCG was not in a position to be able to agree oversight of implementation and a paper would be submitted to the Board at a later date.	CM	<p>30/11: Update provided in Paper 17/73, the Chief Executive's Report.</p> <p>23/01: Following the Judicial Review representations the Judge had found in favour of OCCG and had refused leave to appeal the decision. The claimants had decided not to appeal this decision but the interested party had decided to do so. As a result the situation remained the same for the time being.</p>	Open
25/01/2018		OUHFT to be requested to undertake background work around the formation of a business case for planned care work to move from the John Radcliffe Hospital to the Horton Hospital.	LP		Open
28/09/2017	The Director of Public Health Annual Report X	Concrete proposals for OCCG around the recommendations to be worked up.	JMcW	23/01: The Director of Public Health would review and come back to the Board at a future date.	Open

25/01/2018	Cancelled Operations	The percentage of operations cancelled at the Horton Hospital in comparison to the percentage at the John Radcliffe to be checked.	DH		Open
25/01/2018	Declarations of Interest	The Board Declarations of Interest to be updated.	LC		Closed
25/01/2018	OPCCC Minutes: 121 Meetings with LCDs	Feedback to be provided to the Chair.	EDS		Open
25/01/2018	Quality Committee Minutes: 1. Quality Surveillance Group review of OUHFT 2. Workforce	Results of the review to be shared when available. Workforce to be picked up for review later in the year.	SW LW		Open Open