



Oxfordshire Clinical Commissioning Group Board Meeting

Date of Meeting: 20 June 2017

Paper No: 17/42

Title of Paper: OCCG Board Action Tracker

Paper is for:

(please delete tick as appropriate)

Discussion



Decision

Information



Purpose and Executive Summary:

To update the Board on actions arising from previous meetings.

Financial Implications of Paper:

There are no financial implications directly from the paper.

Action Required:

To receive and note updates to previous actions.

OCCG Priorities Supported (please delete tick as appropriate)

<input checked="" type="checkbox"/>	Operational Delivery
<input checked="" type="checkbox"/>	Transforming Health and Care
<input checked="" type="checkbox"/>	Devolution and Integration
<input checked="" type="checkbox"/>	Empowering Patients
<input checked="" type="checkbox"/>	Engaging Communities
<input checked="" type="checkbox"/>	System Leadership

Equality Analysis Outcome:

Not applicable.

Link to Risk:

The paper does not directly link to any risk but actions within the paper may impact on risks within the Strategic and Red Operational Risk Registers.

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Date of Paper: 13 June 2017

OXFORDSHIRE CLINICAL COMMISSIONING GROUP (OCCG) BOARD
Action Tracker - May 2017 for June Meeting

Meeting Date	Item	Action	Owner	Update	Open/Closed
26/01/2017	Services for Carers	(1) The Deputy Director of Delivery and Localities, Head of Primary Care and Localities to check OCC had undertaken an Equality Impact Assessment (EIA) or Quality Impact Assessment (QIA). (2) The Director of Finance would check the finances in the paper as he advised the current spend would be maintained and OCCG would look to increase the funding as the numbers increased whilst the Lay Member (voting) felt the figures in the report indicated £1.0m would come out. (3) The Chief Operating Officer was delegated responsibility for sign off as the lead director.	(1) JD/LC (2) GK (3) DH	26/01: (1) The Director of Public Health reported he had been advised a Quality and Diversity Impact Assessment had been undertaken for the Carers' Consultation and this would be sent to the Business Manager for circulation to the Board - the document was circulated. 25/05: Budgets had been agreed and OCCG was working with Age UK on a pilot to link practices into provision to support carers. The pilot would be used to determine what would make a difference to carers.	Closed 25/05
26/01/2017	Safeguarding Report	The Director of Finance would follow up on the query concerning the Child Death Review Processes and the on-line system for which there was only one supplier around whether there were any particular rules to ensure value for money or if the service was being commissioned with other organisations which would provide value at scale.	GK	25/05: Assurance had been received around the process and the system had also been implemented in Berkshire and Buckinghamshire as well as five other counties. Implementing at scale had provided benefits and offered best value.	Closed 25/05
26/01/2017	Strategic Risk Register and Red Operational Risks	The Board agreed that AF21 – Transformational Change – rating had reduced from 20 to 16 making it a high risk but given the views of the Finance Committee this would be referred back to the Directors' Risk Review meeting	CM	25/05: The Directors Risk Review meeting had reviewed all the risks on the Strategic and Red Operational Risk Registers. AF21 had been reviewed and the rating would remain at 16.	Closed 25/05
30/03/2017	Information Technology	Short session at an OCCG Board Workshop to be organised and to include cyber security and risk assessment in the presentation. To be advised whether a risk assessment had been undertaken around change in the system. A check to be undertaken as to whether cyber security was included in the Risk Register.	GK PP/GK CM	12/05: A paper on the Oxfordshire Digital Programme had been taken to the April meeting of the CCG Executive attended by the majority of the Board. The CCG Executive discussed the content of the paper and felt a Board Workshop would not be required. 25/05: Further discussion was due to be held at the next CCG Executive on 27 June 2017. Requested the Quality Committee be sighted on the IT work. Agreed to hold a short session at a Board Workshop. Security system issues and risk assessment to be picked up in the Workshop presentation. The Audit Committee received cyber security reports but it was recommended this should be included in the Operational Risk Register. A check to be undertaken as to whether cyber security was included in the Risk Register.	Open Open Open
30/03/2017	Children's Trust Board	The Director Children's Services should discuss with the Chief Operating Officer a greater connection and relationship with the Children's Trust Board and how the OCCG Board should receive further updates.	DH/Lucy Butler	25/05: The Chief Operating Officer reported a meeting had taken place but further discussion was required.	Open
30/03/2017	Strategic Risk Register and Red Operational Risks	Management team to review how the financial, operational and strategic risk around the referral to treatment (RTT) situation should be considered in the Risk Register.	GK	12/05: The Directors Risk Review Group undertook a thorough review of the Strategic and Operational Risk Registers at its meeting on 03/05/2017 and this was included in the discussion. 25/05: Underneath the overall strategic risk around performance were many different elements in the Operational Risks and the referral to treatment (RTT) element would be picked up.	Closed 25/05
25/05/2017	Maternity Cover at the JR	How the maternity department was managing and actions by the JR to move towards achieving consultant cover to be picked up outside of the meeting.	DH/HW/SW		Open
25/05/2017	Dermatology Service	Thank you and congratulations to be passed to the GPs in the South West on the dermatology service.	JC		Open
25/05/2017	Bicester Healthy New Town	Updated schedule on the work being undertaken to be brought to the September meeting.	SA		Open
25/05/2017	Annual Report 2016/17	Any additional comments to be sent to the Director of Governance ASAP	All		Open
25/05/2017	Integrated Performance Report	An update on actions to be taken around the increase in DTOC numbers to be provided.	DH		Open

		Workforce report to be brought to the next July Board meeting. Referral to treatment (RTT) to be included as an item in future Integrated Performance Reports (IPR).	?? DH		Open Open
		The question of whether any other targets should be included as separate items in the IPR to be discussed outside of the meeting.	DS/DH		Open
25/05/2017	Strategic Risk Register and Red Operational Risks	Any comments on the Strategic and Operational Red Risk Registers to be supplied to the Director of Governance or the Lay Vice Chair as Chair of the Audit Committee.	All		Open
25/05/2017	Primary Care Quality Dashboard	The search and reporting facility available from the CSU which could provide data to be followed up outside of the meeting.	DH/DC		Open