






**AGENDA: Final**




**Title of Meeting:** South West Oxfordshire Locality Executive Meeting

**Date, Time:** 17<sup>th</sup> April 2018, 13:00 to 15.00

**Venue:** Didcot Civic Hall, Didcot OX11 7JN

**Chair – Abingdon Practice**

		<b>Presenter</b>	<b>Purpose</b>	<b>Paper</b>	<b>Time</b>
1.	<b>Introduction</b> i. Welcome OCCG colleagues: ii. Gareth Kenworthy CCG iii. Paul Swan CCG iv. Amar Latif CCG GP Long Term Conditions v. Andrea Shand OH CAMHS vi. Apologies vii. Updates to Declaration of Interests	Chair	Information		13.00
2.	<b>Long Term Conditions: Locally Commissioned Services</b>	Amar Latif	Information/ Discussion	 Oxfordshire LTC Locally Commissioned	13.05
3.	<b>CAMHS Single Point of Access update</b>	Andrea Shand	Information/ Discussion	 V2 Oxon CAMHS GP Locality Meetings Apr	13.25
4.	<b>Minutes of the last meeting (20<sup>th</sup> March 2018) and Matters Arising</b>	Jonathan Crawshaw	Decision, information	 SWOL minutes 20th March 2018 JC Edit D	13.45
5.	<b>LCD Update</b> i. <b>STF update-Draft</b>	Jonathan Crawshaw	Information/ Discussion	 MIND paper 17th April 2018 paper 5A.c   South West Improving Access 181	13.50

				 Proposal from PSUK Clinical Services-Clinic	
6.	<b>Update from SWOLF</b>	Alison Langton	Information/ discussion		14.15
7.	<b>Tea Break</b>				14.20
8.	<b>AOB</b> i. Planned Care Project Report ii. Board Report 29.03.18 iii. Planning for May SWOL meeting: Sue Ryder, Urgent Treatment Centres  iv. LIS 17-18: have you completed all actions? Data being gathered to make final payments on scheme possible.  v. PCP 17-18: have all actions been completed, reports will be required soon.  vi. Minutes from the Diabetes MDT meetings need to submitted to Anne	All practices     All practices		 Planned Care Project Report 201804 v 01.1.   2018.03.29 Board briefing.docx	14.30
<b>Close of meeting</b>					<b>15.00</b>
<b>Date of next meeting:</b>					
<b>15<sup>th</sup> May 2018 1pm-3pm</b>		Didcot Civic Hall, Didcot OX11 7JN: Chairing Practice: Clifton Hampden			

**Next SWOL Exec meetings:**

<b>Date &amp; time</b>	<b>Venue</b>	<b>Chairing Practice</b>
<b>19<sup>th</sup> June 2018 1pm-3pm</b>	Didcot Civic Hall, Didcot OX11 7JN	Church Street
<b>17<sup>th</sup> July 2018 1pm-3pm</b>	Didcot Civic Hall, Didcot OX11 7JN	Didcot Health Centre
<b>21<sup>st</sup> August 2018 1pm-3pm</b>	Didcot Civic Hall, Didcot OX11 7JN	Long Furlong
<b>18<sup>th</sup> September 2018 1pm- 3pm</b>	Didcot Civic Hall, Didcot OX11 7JN	Marcham Road
<b>16<sup>th</sup> October 2018 1pm-3pm</b>	Didcot Civic Hall, Didcot OX11 7JN	Malthouse Surgery

<b>20<sup>th</sup> November 2018 1pm-3pm</b>	Didcot Civic Hall, Didcot OX11 7JN	Newbury Street
<b>18<sup>th</sup> December 2018 1pm-3pm</b>	Didcot Civic Hall, Didcot OX11 7JN	Oak Tree Health Centre
<b>15<sup>th</sup> January 2019 1pm-3pm</b>	Didcot Civic Hall, Didcot OX11 7JN	White Horse Surgery
<b>19<sup>th</sup> February 2019 1pm-3pm</b>	Didcot Civic Hall, Didcot OX11 7JN	Woodlands
<b>19<sup>th</sup> March 2019 1pm-3pm</b>	Didcot Civic Hall, Didcot OX11 7JN	Abingdon

**Brief information items for practices (recently featured in the GP bulletin):**

- **OCCG Commissioning Intentions 2017-19** published on [OCCG Intranet](#) (29 pages).

**IMPORTANT - All Paperless Referrals from October 2018:**

There is a national requirement that from October 2018 all GP referrals to consultant led first outpatient appointments must be made via the NHS e-Referral System (e-RS). If a referral does not have a UBRN number then the provider will not be paid. In line with this OUHT will be going Paperless and only accepting eRS referrals for GP to consultant led clinics. Any referrals received after 1/10/2018 not on eRS will be returned to practices to put on the electronic system. In line with this the new GP contract will make use of eRS a requirement.

To reduce the risk for OUHT, a transition period will start where GP practices will be advised to start making sure all referrals are made by eRS with a proposed switch off date for non eRS referrals of 1/9/2018 or earlier if needed. More details will follow in the next few weeks. Please can you alert GPs and relevant administrative staff of this change.

Any queries to [OCCG.plannedcare@nhs.net](mailto:OCCG.plannedcare@nhs.net)

**Safeguarding Conference Report for GP – new proforma**

The OCCG safeguarding team, in conjunction with children’s social care, has produced an EMIS proforma to generate reports for case conferences. It has been released in the latest [proforma update](#) in response to GP requests for a self-populating form and will be available through your EMIS systems (unfortunately not Vision INPS). When all proformas for a family have been generated, they are attached to a secure email and sent to the case conference administrator address, as detailed on the proforma. If you prefer to send a letter containing the information, that is also acceptable to children’s social care. Vision practices will need to send a letter.

For full details, please see the [instructions](#) .

If you have any questions or feedback please email: [occg.gpproformas@nhs.net](mailto:occg.gpproformas@nhs.net)

## Regular information items

<b>GP Weekly Bulletin</b>	<a href="http://www.oxfordshireccg.nhs.uk/professional-resources/gp-weekly-bulletin/">http://www.oxfordshireccg.nhs.uk/professional-resources/gp-weekly-bulletin/</a>
<b>Oxfordshire Healthcare Transformation Programme</b>	<a href="http://www.oxonhealthcaretransformation.nhs.uk/news">http://www.oxonhealthcaretransformation.nhs.uk/news</a>
<b>SE Integrated Locality Team</b>	<b>Email:</b> <a href="mailto:oxfordhealth.integratedteamsoutheast@nhs.net">oxfordhealth.integratedteamsoutheast@nhs.net</a> <b>Telephone:</b> 01865 903853
<b>Clinical guidelines on the OCCG intranet</b>	<a href="http://occg.oxnet.nhs.uk/GeneralPractice/ClinicalGuidelines/Forms/AllItems.aspx">http://occg.oxnet.nhs.uk/GeneralPractice/ClinicalGuidelines/Forms/AllItems.aspx</a>
<b>Oxon Primary Care Learning</b>	<a href="http://www.oxfordprimarycarelearning.org.uk/">http://www.oxfordprimarycarelearning.org.uk/</a>
<b>Primary Care LIS 2018/19</b>	<a href="http://www.oxfordshireccg.nhs.uk/professional-resources/documents/primary-care/local-investment-scheme/LIS-18-19-final.pdf">http://www.oxfordshireccg.nhs.uk/professional-resources/documents/primary-care/local-investment-scheme/LIS-18-19-final.pdf</a>
<b>SWOL Dermatology Section</b>	BCC presentation is: <a href="#">here</a> .  Dermatology Referral with instructions here: <a href="http://occg.oxnet.nhs.uk/Localities/SouthWest/Pages/Dermatology.aspx">http://occg.oxnet.nhs.uk/Localities/SouthWest/Pages/Dermatology.aspx</a>  Email to use: <a href="mailto:occg.swoldermatology@nhs.net">occg.swoldermatology@nhs.net</a>