



MINUTES:DRAFT

TITLE: Locality Commissioning meeting - Oxford City

Held on: 11 January 2018; 1-3pm at Jubilee House

Present: see attendance list at end

		Action
1	Welcome, Apologies, Introductions + Declarations of Interest See attending list at end of notes. Apologies: Zoe Kaveney, Heidi Devenish, Julie-Anne Howe. DOI – nothing declared.	
	STANDING ITEMS	
2	Minutes of the Meeting held on: 14 December 2017 The minutes were accepted as a correct record.	
3	Patient Participation Group Forum: Elaine Cohen was not able to attend so no representative.	
4	Monthly Update from Locality Clinical Director – David Chapman GP Bulletin – All encouraged to read this as it does contain important information to help and support practices. Also the Wire which highlights electronic prescribing and some issues around OCCG templates/proformas Email MD if email addresses are not working where services being offered by providers. In this weeks GP Bulletin there is an update around imaging requests, Rheumatology appointments and the arrangement of physiotherapy, also the pain clinic and consultant to consultant referrals. Practices need to be aware of the transition from READ codes to SNOMED which will occur on 1/4/2018 – details contained in the WIRE. MD stated that should happen relatively seamlessly but may be some glitches so practices need to be aware.	

	<p>The issues around data sharing which practices needed to sign up to with the CSU regarding the running of EMIS search and reporting had been sorted according to MD and so there was no clear reason why practices would not sign up. Sharing of data across the system can lead to huge benefits – where outcomes can be tracked.</p>	ALL
5	<p>OxFed Practice Update – Dr Louise Bradbury: (confidential paper – seek from JAH if required).</p> <p>LB updated on the following:</p> <p>7 day access – Increased appointments at Summertown Health Centre on Saturday morning also additional evening appointments from January. Addition of physiotherapy sessions from January. Also some clinics from Blackbird Leys. The problem with ICE has also now been solved so patients can get their bloods taken if ordered through ICE</p> <p>Social Prescribing– still awaiting the outcome of the funding bid (VSCE).</p> <p>GPTeamNet – Data Managers and Practice Managers have been invited to an initial workshop on 17 January 2018 to discuss priority areas.</p> <p>GP Education Focus Group – First meeting scheduled for Wednesday 31 January 2018, 2-4pm at Northway Community Centre – if anyone interested please get in touch with Daniela.melluzziwattes@nhs.net</p> <p>Volunteering in General Practice – a Steering Group Session made up of Practice Managers and PPG chairs is scheduled for 30 January 2018.</p> <p>OxFed will continue to work with CCG, other Federations, OUH, Oxford Health and Oxfordshire County Council to explore ways to work together in the best interest of patients.</p> <p>A meeting has also been planned with Dr Kiren Collison (CCG Chair) and Lou Patten (CEO) in January with a view to working together.</p>	<p>NOTE</p> <p>NOTE</p> <p>ALL</p> <p>NOTE</p>
	ITEMS REQUIRING CLINICAL FEEDBACK	
	<p>OCCG New Chief Executive:</p> <p>Lou introduced herself as the new CEO, her appointment is an interim post for 1 year. She is a District Nurse by training with over 12 years experience in primary care.</p>	

	<p>Lou outlined there is an opportunity with changes of leadership in the CCG to provide collaboration and shared understanding to work with everyone else in the system. Primary Care is the cornerstone of everything we do with clustering, scale economies and linking with integrated community teams.</p> <p>There is a need to transform services and invest in Primary Care. Working in clusters and sharing back office functions –more co-ordinated working.</p> <p>Small projects with non-recurrent money attached – need to think bigger.</p> <p>In Bucks the Better Care Fund has not got off the ground – need to understand the cost pressures and work together.</p> <p>Provide more care in the community. Looking at understanding our population and need to be flexible. Integrated services are the obvious answer.</p> <p>Conflict of interest policy – get provider/commissioners together.</p> <p>One of her first steps will be to reprioritise and release management and capacity to better undertake system wide work – senior management triangulation.</p> <p>System working with strong leadership was important, working together with Federations creating a co-ordinated approach to primary care which will transform services.</p>	
6.	<p>Sustainability & Transformation: Paper for information – making reasonable progress. Next steps the Town Councils have agreed not to appeal the judgement, the Save the Horton Party has indicated that it will seek a Tribunal to allow the judgement to be considered by the Court of Appeal in February 2018.</p> <p>Rose-Hill – On hold at present - due to removal of planned 7 day access children's clinics which makes the support for the extended primary care unaffordable. Money from this will be via'd to Home Visiting Service.</p> <p>Home Visiting Service – Money has been reallocated to allow this to go forward and will take time to build up.</p> <p>Potential money for Pharmacists in practice – North East locality decided to let the Federation run with it, It is 1 year funding only and could be done with a competent Lead Pharmacist with an enhanced service specification. Money cannot be used for care home services – email DC with any ideas that would benefit fairly.</p>	

	LB told meeting about the progress of the national pharmacist scheme being developed for 12 practices. 9 WTE through the programme with a Lead Pharmacist managing all the practices to produce medical reports, medicines review, asthma, diabetes – can diagnose and prescribe. Medicines Management – switching medicines, discharge summary changes when out of hospital saving GP time. Variable levels of skills – will end up prescribing – Louise Bradbury offered to follow up.	
7.	<p>Cardiology Pilot Scheme:</p> <p>Tom Stocker gave an update on the scheme which went live 2 weeks ago. GP practices from the North, North East and West Localities and 3 practices from the City Locality will be the first wave went live on 3 January 2018. 50/60% of patients have been seen. Rapid access has a simplified referral programme</p> <p>The 3 January 2018 GP Bulletin has a proforma “Integrated Cardiology Service Referral Form” which should be used and attach a recent ECG, this is essential for optimal triage.</p> <p>Any questions or further feedback contact OCCG.plannedcare@nhs.net</p>	
8.	<p>MSK Update:</p> <p>SB reported that the system is going well with the waiting times reducing to 10 weeks for physios where patients will be seen at East Oxford Health Centre.</p> <p>Self-referral not available at present.</p>	
REQUIRING CLINICAL DECISION		
9.	None.	
UPDATE & OPPORTUNITY FOR DISCUSSION		
10.	<p>Care Home Scheme – Updates:</p> <p>Homes not covered in the City – In Oxford city plan money has been allocated to Oxford to develop a bespoke service covering these homes but also considering OOH cover especially at weekends.</p>	
FORWARD PLANNING		
11.	<p>PCP Action 3 – deadline for MH template is 22.01.18:</p> <p>JAH circulated the template of the 10 most complicated MH/complex cases which affect primary care and the wider system adversely. All practices are asked to send template back by the above date as this information is needed back in order to make progress supporting primary care with these patients.</p>	ALL

12.	Mind Wellbeing Service Update: Colleagues are reminded to complete the questionnaire which was in the OCCG Weekly Bulletin 10 January 2018 where a review is taking place of the Mind Wellbeing Services delivered through the Talking Space Plus contract and also the adult MH OBC. If you would like more information http://bit.ly/OxMindGPSurvey or if you have any questions email Helen.simcox@oxfordshireccg.nhs.uk			
13.	Online Triage Service: Expressions of interest have been covered.			
	WHITE SPACE/AOB			
	FOR INFORMATION – City papers: Paper 7 – OCCG Board Meeting 30.11.17 Paper 8 – Planned Care project update Paper 9 – Approved Judgement – CO-1587-2017-Cherwell DC – December 2017 Paper 10 – Oxfordshire GPs re outcome of Judicial Review Paper 11 – GP Practice Dashboard GP Survey - City			
	Date of Next Meetings:			
Meeting + Planned Items		Date	Time	Venue
Locality group meeting		8.2.18	1-3pm	Jubilee House
Locality group meeting		8.3.18	1-3pm	Jubilee House

Attendees:11.01.18

Practice	Lead/ Clinician	Practice manager
Banbury Road	Dr Tony Maddison	
Bartlemas Surgery (EOHC)	Dr Sheena Sharma	Julie Eley
Botley MC	Dr Aintzane Ballesterro Dr Maddy Podichetty	
Cowley Rd, was EOHC	Dr Alana Fawcett	Dr Andreas Kyrris
Donnington MP	Dr Sharon Dixon	Alan Mordue
Hedena Health = Bury Knowle, Barton, Wood Farm, Hollow Way MC	Dr Andrew Collins Dr Louise Bradbury Dr David Chapman	
Jericho - Dr Leaver &Prts	Dr Mark O'Shey	Jackie Hannon
King Edward St.	Dr Mary-Kate Kilkaldy	
The Leys HC	Dr Bridget Greer	
Luther Street		
Manor Surgery	Dr Gareth Jones	
Observatory Medical Practice	Dr. Karen Walker	Jon Frank
South Oxford HC	Dr Nick Wooding	
St Bartholomews	Dr Alison Fairley	Sukhveer Saini
St Clements	Dr Ishanthi Bratby	Wei Wei Mao
Summertown HC		Apols
Temple Cowley	Dr Andrew Wilson	David Evans
19 Beaumont street	Dr Chris Kenyon	Matthew Lawrence
27 Beaumont street	Dr D McCoy	Elizabeth Baldock Abigail Shaw
28 Beaumont street	Dr Matthew Easdale	Julie Batchelor
GP Deputy Leads	Dr Merlin Dunlop	
PPG Forum member		
OxFed	Louise Bradbury, Nigel Moore	
City Locality Sponsor	Sharon Barrington	
Speakers	Tom Stocker, Zoe Kaveney	
In attendance: Stephen Finn (SF) Sue Keating (Notes),		