



**MINUTES:DRAFT**

**TITLE: Locality Commissioning meeting - Oxford City**

**Held on: 14 June 2018; 1-3pm at Unipart Conference Centre**

**Present:** see attendance list at end

		Action
1.	<b>Welcome, Apologies, Introductions + Declarations of Interest</b> See attending list at end of notes. Apologies: Dr Karen Walker, Chris Keynon, Claire Bovington DOI – nothing declared.	
	<b>STANDING ITEMS</b>	
2.	<b>Minutes of the Meeting held on: <a href="#">10 May 2018</a>:</b> The minutes were accepted as a correct record.  <b>Actions:</b> MD advised on Point of care testing using EMIS – Due to the current READ codes available, you are not able to accurately record results. This should be helped by the move later this year to SNOMED-CT.	
3.	<b>Patient Participation Group Forum:</b> It was PPG Awareness Week – EC was away but if anyone did anything it would be helpful to let her know so it could be loaded on the Healthwatch website where activities countywide were being collated.  The PPG Forum Event on 15 May 2018 had gone well as DC filled in for an absent speaker. It was a good event and people just walked in from the street. Any suggestions for future events would again be helpful. The next public meeting is scheduled for November – more details to follow.  The Kings Fund - Innovative models of General Practice is a 90 page report on the website – EC kindly agreed to summarise for circulation.	<b>EC</b>
4.	<b>OxFed – Practice Update + Frailty plans update:</b> LB updated on the Early Visiting Service with 4 zones having 5 slots available but if they are not booked by 10am they will be lost. Paramedics are picking up additional slots.  There will be a referral template this month for completion by referring	

	<p>GP's, Oxfed will be contacting all practices.</p> <p>Specialist paramedics in primary care are on a training pathway and will be the eyes, ears and hands and will assess, but are not decision makers so will need a GP to retain overall responsibility.</p> <p>On the template for spare slots not being used please telephone the office to ask if these slots can be used. The phone number needs to be put on the template.</p> <p>Frailty – BR introduced Charles Drury who will be the frailty lead for OxFed, he was working as a salaried GP in Chipping Norton. Work is progressing on the draft frailty plan and is now integrated working with OHFT, OUHFT and Federations.</p> <p>Dr Kiren Collison has set up a new Oxfordshire Care Alliance Board which covers areas/services under pressure, also including prevention, resulting in a rapid turnaround with a package of measures to get patients home more quickly along with a proposed system of care and a more effective care plan.</p> <p>Need to define a job description to cover integrated care through neighbourhood teams with GP's, DN's and a range of other professionals. Virtual wards are key, Oxford City will pilot the scheme.</p> <p>The model for frailty is around 3 levels - Gold is a 24hr 7 day service, silver involves practices/neighbourhoods which might run during the working day, and bronze is the organising/management.</p>	
	<b>ITEMS REQUIRING CLINICAL FEEDBACK</b>	
5.	<p><b>eRS and paperless <a href="#">switch-off</a> + <a href="#">FAQ paper</a>:</b></p> <p>DC introduced John Gregory from NHS Digital who is working with all CCGs to assist with the implementation and training activity to ensure any issues are resolved in order to ensure an effective and efficient service.</p> <p>DC is the e-RS lead for the CCG and all the information is on the CCG website including e-RS FAQs.</p> <p>Nurse led clinics, genetics and community paediatrics are not included in the "switch off".</p> <p>Rejected referrals will be sent back to the practice and practice managers to set up the system and include a clinician name and contact number. Previous paper <a href="#">here</a>.</p> <p>Any queries email the Planned Care Team  <a href="mailto:OCCG.plannedcare@nhs.net">OCCG.plannedcare@nhs.net</a></p>	

6.	<p><b>OHFT Learning Disability – What’s on offer – what would you like?</b></p> <p>Liz Williams, Service Director, and Kirsten Prance, Associate Clinical Director and is a registered nurse for learning disabilities from Oxford Health attended to inform the Forum of their work with the Learning Disability Service. OH took over the service from Southern Health FT.</p> <p>Nurses from My Life My Choice Team are able to offer training at a strategic level. Support for clinical practice e.g. able to take blood tests and also offer physical support.</p> <p>AV raised as it is a small number of clients at any one time, then knowing who is involved and who to contact would be helpful.</p> <p>Kirsten stated that they have around 700 people and OCC have 1800 people known to them. They have named nurses that offer advice/support/consultation advice and meet on a regular basis, they also have regular training updates. Clients are visited in their own homes and have access to a psychiatrist should they need to.</p> <p>DC felt these skills are needed in primary care as these clients are vulnerable and consent is a big issue.</p> <p>Kirsten pointed out that the LD nurse could work with you providing key risk factor support and be the link person, they also offer an on call service.</p> <p>Primary prevention screening is undertaken when in supported living, having a consistent approach and regular medication reviews and will share the information to improve the standard of care. CQC do not visit clients in support living.</p> <p>DC – Carers are more knowledgeable as they take the client to their health check but sometimes appointments are not made or they do not attend.</p> <p>This is not a diagnostic service but if there are concerns about their health and wellbeing then they can refer in.</p> <p>There is a Knowledge Exchange Event planned for 6 September 2018 6pm at OUHFT, all are welcome to attend.</p> <p>If you need further information email Liz – <a href="mailto:Liz.Williams@oxfordhealth.nhs.uk">Liz.Williams@oxfordhealth.nhs.uk</a></p>	ALL
	<b>REQUIRING CLINICAL DECISION</b>	
7.	<p><b>Health Inequalities project update + link to PCP meeting content:</b></p> <p>KK informed practices of this project which is part of the Locality Plan. Oxford City Council and the CCG have pledged £100k each to tackle health inequalities.</p>	

	<p>Key localities are Blackbird Leys, Rose-Hill and Barton with the overall aim to support residents to improve their physical and mental wellbeing; also delivering savings and better outcomes from services.</p> <p>Evidence based intervention leads to improvement and there are exercise groups and strength and balance classes held at Rose-Hill Community Centre. These will focus on falls and fractures and patients with long term conditions, depression and anxiety, diabetes, COPD and heart disease. Promoting general health and wellbeing targeting an increase in activity levels in the over 50's. Linked initiatives such as Public Health 'Making Every Contact Count', Social Prescribing and Barton Healthy New Town.</p> <p>A PCP workshop has been planned on Thursday 6 September 2018 1-4.30pm and it was agreed to focus on respiratory issues and Knowledge exchange – more details to follow nearer the time.</p> <p>A Health Inequalities Project Steering Group has been set up involving joint working for early prevention.</p>	<b>DATE</b>
<b>8.</b>	<p><b>2018/19 Prescribing Incentive Scheme:</b>          Claire Critchley from the Medicines Optimisation Team reported good news in that every practice received a pay-out. The system was complex with £1m shared out to all the localities.</p> <p>The national budget setting model which took into account Astro PU, deprivation, historic and individual care homes. Every practice received an uplift on spend on last year and flu, smoking and continence prescribing were taken out. Carry on prescribing as normal In these areas until there is full coverage of the continence scheme – spending will be adjusted to remove the spend on these areas. Stoma may well follow and will be centralised over time. The team have been working with practices and finance colleagues to achieve this.</p> <p>Prescribing Incentive Scheme 2018/19 – the prescribing meetings are well under way with practices focusing around budget by locality or practice. Localities are required to notify the CCG by 29 June 2018 whether they will do individual or locality level.</p> <p>Training has not been set yet on repeat prescribing, reducing medicines waste and streamline processes.          In the summer the team will start the audits and in early autumn will start to put on events.          In the summer the team will start the audits and in early autumn will start to put on events.</p> <p>The prescribing report is on the dashboard – DC to circulate information from MMT to support the decision making process – further discussion at the July meeting.</p>	<b>DC</b>

	<b>UPDATE &amp; OPPORTUNITY FOR DISCUSSION</b>	
	<b>FORWARD PLANNING</b>	
9.	<p><b>MSK Assessment Triage and Treatment (MATT) <a href="#">update</a>:</b>  SB reported that there had been a big increase in referrals. Healthshare have brought in extra staff to cope with the demand.</p> <p>Strong concern was expressed by many practices that people were waiting a long time to receive their appointments and they were contacting the surgery to follow up. This was taking up considerable practice time and patients were definitely not satisfied with the service. SB asked everyone if they could report this to Healthshare / Datix so that they can be made aware of the concerns.  An issue was also raised around the length of wait for Ultrasounds.</p> <p>Contract Review Meetings with Healthshare are held quarterly and the CCG will continue to follow up any issues raised seriously and offer better feedback.</p>	
	<b>WHITE SPACE/AOB</b>	
	<p><b>AOB:</b>  None.</p>	
	<p><b>Monthly update from Locality Clinical Director:</b>  Healthwatch have produced a report called <u>Focus on OX4 – Experiences of Health and Social Care Services – JAH</u> to include a link in the notes here. <a href="https://healthwatchoxfordshire.co.uk/wp-content/uploads/2018/05/16090_Healthwatch_OX4Brochure_Digital.pdf">https://healthwatchoxfordshire.co.uk/wp-content/uploads/2018/05/16090_Healthwatch_OX4Brochure_Digital.pdf</a></p> <p><i>A quote from a Littlemore resident:</i>  <i>“We have 3 churches here, but no doctor, so we have to pray”.</i></p> <p><u>Minor Ailments Scheme</u> – expansion in the City until 31 March 2020. JAH to circulate information with the information (below) along with the poster and patient information leaflet. See end of these notes.</p>	<b>Note</b>
	<p><b>FOR INFORMATION – City papers:</b>  Paper 7 – Planned Care Project <a href="#">Update</a>  Paper 8 – OCCG Board <a href="#">Briefing</a>  Paper 9a,b,c – <a href="#">ADHD</a> pathway, <a href="#">tool</a> and <a href="#">table discussion</a>  Paper 10 – GP <a href="#">study day</a></p> <p><b>August meeting – to have or not to have?</b>  The Forum decided <b>not</b> to have an August meeting.</p>	
	<b>Date of Next Meetings:</b>	

Meeting + Planned Items	Date	Time	Venue
Locality group meeting	12.7.18	1-3pm	Jubilee House
Locality group meeting	<b>NO MEETING</b>	1-3pm	Jubilee House
Locality group meeting	13.9.18	1-3pm	Unipart Conference Centre
Locality group meeting	11.10.18	1-3pm	Jubilee House
Locality group meeting	8.11.18	1-3pm	Jubilee House
Locality group meeting	13.12.18	1-3pm	Jubilee House

Attendees:14.06.18

Practice	Lead/ Clinician	Practice manager
Banbury Road	Dr Tony Maddison	
Bartlemas Surgery (EOHC)	Dr Sheena Sharma	Julie Eley
Botley MC	Dr Maddy Podichetty	Caroline Jones
Cowley Rd, was EOHC	Dr Alana Fawcett	Dr Andreas Kyrris
Donnington MP	Dr Sharon Dixon	Alan Mordue
Hedena Health = Bury Knowle, Barton, Wood Farm, Hollow Way MC	Dr Andrew Collins	
	Dr Louise Bradbury Dr David Chapman	
Jericho - Dr Leaver & Prts	Dr Laurence Leaver	Jackie Hannon
King Edward St.	Dr Mary-Kate Kilkaldy	
The Leys HC	Dr Bridget Greer	
Luther Street		
Manor Surgery	Dr Gareth Jones	
Observatory Medical Practice	Dr Karen Walker (apols)	Jon Frank
South Oxford HC	Dr Nick Wooding	
St Bartholomews MC	Dr Alison Fairley	
St Clements	Dr Ishanthi Bratby	Wei Wei Mao
Summertown HC	Dr Siobhan Becker	Heidi Devenish
Temple Cowley	Dr Andrew Wilson	David Evans
19 Beaumont street	Dr Chris Kenyon (apols)	Matthew Lawrence
27 Beaumont street	Dr Richard Baskerville	Elizabeth Baldock
28 Beaumont street	Dr Matthew Easdale	Julie Batchelor
Locality Clinical Director Deputies	Dr Karen Kearley Dr Merlin Dunlop Dr Andy Valentine	
PPG Forum member	Elaine Cohen	
OxFed	Louise Bradbury, Ben Riley, Charles Drury	
City Locality Sponsor	Sharon Barrington	
Speakers	Liz Williams & Kirsten Prance (OH) Claire Critchley (CCG)	
<b>In attendance:</b> Julie-Anne Howe,(JAH), Sue Keating (SK) (Notes)		

## Minor Ailments Scheme Expansion in City

The scheme has been extended to 31<sup>st</sup> March 2020. The following practices and pharmacies are now involved in the Minor Ailments Scheme in City:

### Pharmacies:

Llyods Pharmacy – Health Center  
L Rowland & Co – Ivy Close  
L Rowland & Co – Henley Avenue  
Ahmeys Limited  
Koasta Ltd – Spar Supermarket  
L Rowland & Co – East Oxford Health Centre  
L Rowland & Co - 13 Atkyns Road  
Koasta Ltd – Courtland Road  
Badiani B (Barton)  
Cowley Pharmacy  
The Roundway

### Practices:

Donnington  
Hedena Health  
The Leys  
Temple Cowley  
Bartlemas  
Hollow Way  
Cowley Road

The service is to encourage people to use pharmacy as the first point of access to primary care for the treatment of self-limiting conditions. Patients who are **exempt** from prescription charges and are registered at one of the named GP practices will be able to receive free supplies of specified Over the Counter (OTC) medications for minor ailments after having a consultation with a member of the pharmacy team. The aims of the service are;

- To improve access and choice for people with minor ailments who are seeking advice and treatment
- To reduce health inequalities for low income families by creating equal access to medicines for self-care of minor ailments.
- To improve GP capacity by reducing the workload of those providers related to minor ailments.



paper xb - MAS  
Poster CITY.pdf



paper xc - Patient  
information leaflet CI