

**DRAFT MINUTES:**

**TITLE:** Locality Commissioning – North East  
**Held on:** 13 December 2017, 13:00 – 15:00pm  
**Venue:** Montgomery House Surgery, Bicester

paper 1 NE 10.1.18

	STANDING ITEMS	Action
1.2.	<b>Welcome:</b> Speakers as below <b>Apologies:</b> Rosie Rowe (RR), Dr Helen VanOss, Dr Mark Wallace, <b>See attendance list at end of notes.</b>	
3.	<b>Declarations of interest + AOB :</b> Nil DOI's and two item of AOB added to today's agenda: Community Cardiology Clinics & LMC rep update.	
4.	<b>Minutes of the Meeting held on 08 November 2017.</b> Minutes agreed from the 8 <sup>th</sup> November, these will be on the CCG intranet. Some amendments made to the October meeting minutes- revised version will be up on the intranet.	
5.	<b>Matters Arising:</b> <b>a. PPG Forum Chair update:</b> Unable to give update as meeting 13.12.17 cancelled due to bad weather. Tentatively : DONM = 31.1.18	
	<b>ITEMS REQUIRING CLINICAL FEEDBACK</b>	
6.	<b>1. Primary Care Framework – Place Based Plan (PBP):</b> <ul style="list-style-type: none"> <li>SA updated the Locality on the positive patient engagement event held recently at the Littlebury Hotel. The feedback was positive with agreement around urgent access hubs, early visiting service and care closer to home.</li> <li>The meeting was also attended by a number of patients from Upper Heyford who are keen to see GP services situated on this new housing development. SA confirmed there was an email out to Bicester practices to see if there is interest in providing a branch surgery on this site.</li> <li>Positive feedback on the Alcester practice model- a number of attendees felt this was an improved service for all.</li> </ul> <p>The plans are now published in draft form on the CCG website and are still available for comment. They have an extra section which includes</p>	

**Last Updated:** ~~Wednesday, 24 January 2018~~~~Thursday, 04 January 2018~~~~Tuesday, 02 January 2018~~

**File Name:** ~~O:\Delivery and Localities\LOCALITIES\North East\Locality Group Meetings\meetings\Meetings\Locality main\2017 18\January 2018\Papers for Intranet\Paper-1-NELG-meeting-notes-13-December-2017.docx~~~~O:\Delivery and Localities\LOCALITIES\North East\Locality Group Meetings\meetings\Meetings\Locality main\2017 18\January 2018\Original items\Draft NELG meeting notes 13 December 2017 v2.docx~~~~O:\Delivery and Localities\LOCALITIES\North East\Locality Group Meetings\meetings\Meetings\Locality main\2017 18\Dec 13\Draft NELG meeting notes 13 December 2017.docx~~

**Author:** Julie Dandridge

	<p>the feedback from the patient engagement event.</p> <p>LS felt the plan missed an opportunity to discuss health services for young people as it focused on the growing, older population. This was acknowledged along with the need for more LD input, and to ensure the findings from the Bicester JSNA profile were included.</p> <p><b>Bicester JSNA profile:</b> JAH asked for any comments to be fed back as this JSNA gives the Locality and CCG an opportunity to plan local health services more effectively.</p> <p>SA drew everyone's attention to the changing demographic and how the older population will put pressure on GP services. There are some pockets of deprivation, and depression was high in some areas.</p> <p><b>Winter Planning update:</b></p> <p>LS gave detailed plans of how the Federation will be supporting the winter planning in the NE. It was acknowledged with so many different models being offered to patients for appointments it could be difficult to understand. LS requested practices make use of the Sunday appointments.</p> <p>JD asked practices not to use the NHSe Poster for GP access over the Xmas period as it does not fully reflect the full Oxfordshire offer. This is being re-written and will be out soon. JD confirmed an extra 500 GP appointments will be available over the Xmas/NY period.</p> <p>LS stated the Early Visiting service has had its capacity increased using slippage monies from earlier under spends. With an additional 2 ECP to increase flexibility and capacity.</p> <p>Staffing will be available throughout Xmas/NY period.</p> <p>This service works well in the NE and JD will be sending a letter to the LCD's to confirm recurrent funding potentially till March 2020. Giving this contract over 3 years will increase stability.</p> <p>The Locality would like an up to date position on Xmas holiday staffing from ONEMed. ACTION: LS to circulate.</p> <p>LS confirmed the service has been running for 3 years with a stable GP locum workforce. The Fed would like the locums to convert to permanent contracts; unfortunately this is not yet an attractive option.</p> <p>LS will confirm if the locum staff are able to refer 2WW's and circulate protocol to the Locality.</p>	<p><b>SA</b></p> <p><b>ALL</b></p> <p><b>ALL</b></p> <p><b>Note</b></p> <p><b>Note</b></p> <p><b>LS</b></p> <p><b>LS</b></p>
7.	<p><b>STP Transformation update – nothing to report.</b></p> <p><b>PBP 30.11.17 patient engagement feedback + Launch of Plans</b></p>	

	<b>countywide for comment</b> See section 6 above for update.	
8.	<b>OCCG / Practices – exploring mergers and working at scale 12.12.17 feedback</b> JD gave positive feedback from this well attended event. Attendees had presentations on a number of related topics including legal challenges. CCG are preparing a support package, which may include financial support for those wishing to merge. JD will share the draft package.	<b>JD</b>
	<b>ITEMS FOR INFORMATION AND DECISION</b>	
9.	None	
	<b>FORWARD PLANNING</b>	
10.	<b>Prescribing Update – Q2 PIS</b> Presentation from Laura Griffiths. The Locality asked many questions as they had initially agreed to take part in the PIS on a practice basis only and not as a locality. Laura suggested that all practices take advantage of the prescribing advisers and the CCG dietician to ensure the best possible outcome for all. Please do contact them for support. LS asked to be added to the circulation list for Prescribing Points.	<b>JAH</b>
11.	<b>Anticoagulation project update : <a href="mailto:doacsupport.ox@nhs.net">doacsupport.ox@nhs.net</a></b> Presentation delivered by Victoria Price, OUHFT. Aim of project is to upskill GP's and pharmacists on supporting patients with poorly managed warfarin levels. They will do a practice visit for training. Project is funded by a pharma company. Read codes are now available to practices so they can check their own patients who are on warfarin or DOAC medications.	<b>Note</b>
12.	<b>Local Community Services Group update:</b> WO'G gave a brief update on the recent meeting. There were many areas discussed as listed below: <ul style="list-style-type: none"> <li>• DN dressing clinics to be held at the BCH over the Xmas period to reduce pressure on GP services (LS)</li> <li>• Potential to set up an 'older peoples' health summit</li> <li>• To encourage some joint working with schools and care homes to improve outcomes for older people</li> <li>• Can GP's help with work experience for young people? Some BMA guidance is available to support this area.</li> <li>• Looking at a central information point for lists of clubs/activities for older people-some info published in the GARTH gazette.</li> <li>• Can the group link with Cherwell DC to make use of the free community mini bus for health promotion and transport?</li> </ul>	
13.	<b>Diabetes Go Active Get Healthy update + Diabetes meeting date 15.01.18 12-2pm at Islip</b>	

	<p>The Planned care team at OCCG are organising the above meeting. Any queries please do contact:  <b>Lorraine.Maggi@oxfordshireccg.nhs.uk</b>  SA encouraged the Locality to engage with the programme.</p>	<b>Action</b>
14.	<p><b>Bicester Healthy New Town update + Social Prescribing model update (paper 10 below)</b>  As RR was unable to attend due to weather, this has been moved to the January 2018 meeting. Please note RR's <a href="#">video</a> about Bicester Health New Town.</p>	<b>RR/JAH</b>
15.	<p><b>Audiology – AQP (any qualified provider) – self referral</b>  SA gave a brief context around this area. Patients have <a href="#">always needed to have a GP direct referral before they can be seen at the OUHFT for hearing aids and this applies equally currently to local AQP providers.</a> The LMC suggests <a href="#">that patients could self refer for hearing aids . it that AQP could refer patients direct, to save GP time.</a> It was queried does GP involvement add value to this process. The general feeling was the GP didn't generally add sufficient value to the process unless there was other pathology. Most felt a self-referral was entirely appropriate <a href="#">with providers clearing ear wax and referring back to GPs patients who have a hearing problem other than age related hearing loss.</a> and SA will forward the views of the Locality.  The Locality would be interested to know the cost implication of an AQP service for audiology.</p>	<b>SA</b>
16.	<p><b>Help Shape the new Children and Young People's Plan:</b>  Although the deadline for electronic feedback has passed the GP Lead, Dr Matthew Gaw, was still keen to have late feedback from the Locality:</p> <ul style="list-style-type: none"> <li>• Locality felt health and social care should be more joined up.</li> <li>• More CAMHS services with quicker access and increased staffing</li> <li>• Acute Paediatrics: was a very responsive service</li> <li>• How do we access the SHN services? JAH will send out the link to this service and the local contact details.</li> <li>• Access to locality Social Worker: JAH will find out the details and send out asap.</li> </ul>	<b>JAH</b>  <b>JAH</b>
17.	<p><b>GP Update Course dates to note :</b></p> <ul style="list-style-type: none"> <li>• Wednesday 24th January 10am-4pm</li> <li>• Tuesday 20th February 1-7pm</li> <li>• Thursday 8th March 10am-4pm</li> </ul> <p>+ The Working at Scale Course  Saturday 17th March 10am-4pm</p>	

	Please note above dates. All booking information in the GP Bulletin. All Locums working in Oxfordshire are welcome.	<b>ALL</b>
	<b>WHITE SPACE/ANY OTHER BUSINESS</b>	
	<p><b>£1,960 NE share of the ECIS funding to be spent on ...?</b> The Locality felt it would be better to use the funds for some nurse training across the patch, in particular, around spirometry testing. ONEMed will take this forward. Invoice arrangements can be confirmed by JAH.</p> <p><b>Community Cardiology Clinics:</b> Late item sent by Christine A'Court, OCCG lead for Cardiology. <del>Referrals</del><u>Referrals to the community based cardiology clinic should be made to all cardiology referrals referral's now Change it on referral where( Community Cardiology is a drop down on choose and book and to be to be used so triage can take place).</u> Commences 8.1.18. JAH will send the papers out to the Locality. <del>The referrals need to be allocated via EMIS.</del></p> <p><b>LMC Working:</b> NB advised the Locality he is due to retire from his practice next Spring and will also relinquish his LMC rep role. He encouraged other GP's in the NE to take on the opportunity. He is very happy to support the transition process and confirmed GP's are paid for their time. Please do contact if you wish to discuss further. On behalf of the Locality SA thanked NB for all his hard work and commitment over the years.</p>	<p><b>LS</b> <b>JAH</b></p> <p><b>JAH</b></p> <p><b>ALL</b></p>
	<b>ITEMS FOR INFORMATION</b>	
	Paper 8 – Planned Care project updates Paper 9 – Primary Care Workshop Agenda - reminder Paper 10 – Social Prescribing Bid – H&WB Paper 11 – Better Housing, Better Health – help for pts Paper 12 – GP read ... this is a really powerful article	
	<b>Date of Next Meeting</b> 10 January 2018, 1-3pm at Montgomery House	

### Attendance: 13 December 2017

<i>Practice</i>	<i>Representative</i>	<i>Present / Apols</i>
<b>Alchester Medical Group</b> = Langford MP & Victoria House Surgery	<b>Dr Damian Hannon (DH)</b> <b>Dr Toby Quartley (TQ)</b> <b>George Thomas (GT)</b>	Y Apol N
<b>Bicester Health Centre</b>	<b>Dr Stephen Attwood (SA)</b> <b>Paul Netherton, (PN) - P.Mgrs rep</b> <b>Sandy D'Amon, H/Visitors (SD'A)</b>	Y Y N
<b>Gosford Hill Medical Centre</b>	<b>Dr Mark Wallace (MW)</b> <b>Sally Mackie (SM)</b>	Apol Y

Last Updated: ~~Wednesday, 24 January 2018~~~~Thursday, 04 January 2018~~~~Tuesday, 02 January 2018~~

File Name: ~~O:\Delivery and Localities\LOCALITIES\North East\Locality Group Meetings\meetings\Meetings\Locality main\2017 18\January 2018\Papers for Intranet\Paper-1-NELG-meeting-notes-13-December-2017.docx~~~~O:\Delivery and Localities\LOCALITIES\North East\Locality Group Meetings\meetings\Meetings\Locality main\2017 18\January 2018\Original items\Draft NELG meeting notes 13 December 2017 v2.docx~~~~O:\Delivery and Localities\LOCALITIES\North East\Locality Group Meetings\meetings\Meetings\Locality main\2017 18\Dec 13\Draft NELG meeting notes 13 December 2017.docx~~

Author: Julie Dandridge

<b>Islip Medical Practice</b>	<b>Dr Matthew Elsdon (ME)</b> <b>Dr Neil Bryson (NB)</b> <b>Beverley Turner (BT)</b> <b>Jenny Hoare, D/Nurse (JH) /Helen Mayes (HM)</b>	N Y N N
<b>Kidlington, Exeter, Yarnton MP (KEYS)</b>	<b>Dr David Finnigan (DF)</b> <b>Annie Owen (AO)</b>	Y Apols
<b>Montgomery House Surgery</b>	<b>Dr Will O’Gorman (WO)</b> <b>Dr Wing Cheung (WC)</b> <b>Steve Sharpe (SS)</b>	Y N N
<b>Woodstock Surgery</b>	<b>Dr Helen Roskell (HR)</b> <b>Dr Tanja Frankel (TF)</b> <b>Sue Kavanagh (SK)</b>	N Y N
<b>Others:</b>	Dr Helen VanOss, Public & Patient Forum Chair Julie Dandridge (JD) Locality Sponsor Julie-Anne Howe, (JAH) Locality Co-ordinator OCCG Exec Team rep – Catherine Mountford (CM) Anne Lankester– Notes Laura Spurs, PML	Apols Y Y Y Y Y